

Agricultural Finance Corporation



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TENDER DOCUMENT FOR PROVISION OF OTHER INSURANCE SERVICES

DURING THE FINANCIAL 2018/2019

TENDER NO. AFC/03C/03/2018

Closing Date: Tuesday, 24th April, 2018 at 12.00noon

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SECTION I - INVITATION FOR TENDERS Date: 03-04-2018

TENDER NO: AFC/03C/03/2018

TENDER NAME: Provision of Other Insurance Services

- 1.1** The Agricultural Finance Corporation invites eligible candidates to bid through IFMIS for Provision of **Other Insurance Services**.
- 1.2** Interested eligible candidates may obtain tender documents from the Corporation's website: www.agrifinance.org, free of charge.
- 1.3** Prices quoted should be net inclusive of all taxes and delivery costs, must be expressed in Kenya shillings (KES) and shall remain valid for a period of **(120)** days from the closing date of the tender.
- 1.4** Bidders are expected to participate through IFMIS, Suppliers' Portal. In case of any query, please use the following addresses:

procurement@agrifinance.org

**The Managing Director,
Agricultural Finance Corporation,
P.O. Box 30367 – 00100 GPO,
NAIROBI.**

- 1.5** The bids should be received in IFMIS on or before **Tuesday, 24th April, 2018 at 12.00 Noon.**
- 1.6** Tenders will be opened through IFMIS immediately thereafter in the presence of the Tenderers or their representatives who choose to attend the opening at **3rd Floor of Development House, along Moi Avenue, the AFC/ADC Conference Hall, at 2.30pm.**

**Head of Procurement
Agricultural Finance Corporation**

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SECTION II INSTRUCTIONS TO TENDERERS

2.1 Eligible Tenderers

- 2.1.1.** This Invitation to tender is open to all Tenderers eligible as described in the instructions to Tenderers. Successful Tenderers shall provide the services for the stipulated duration from the **date** of commencement (**hereinafter referred to as the term**) specified in the tender documents.
- 2.1.2.** The Agricultural Finance Corporation's **employees, committee members, board members and their relatives (spouse and children)** are not eligible to participate in the tender.
- 2.1.3.** Tenderers shall provide the qualification information statement that the Tenderers (**including all members, of a joint venture and subcontractors**) is not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring Entity to provide Consulting Services for the preparation of the design, specifications, and other documents to be used for the procurement of the services under this Invitation for Tenders.
- 2.1.4.** Tenderers involved in Corrupt or Fraudulent practices or debarred from participating in Public Procurement shall not be eligible.

2.2 Cost of Tendering

- 2.2.1** The Tenderers shall bear all costs associated with the preparation and submission of its tender, and the Agricultural Finance Corporation, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

2.3 Contents of tender documents

- 2.3.1** The tender document comprises of the documents listed below and addenda issued in accordance with clause 6 of these instructions to tenders

- i)** Instructions to Tenderers
- ii)** General Conditions of Contract
- iii)** Special Conditions of Contract
- iv)** Schedule of Requirements
- v)** Details of service
- vi)** Form of tender
- vii)** Price schedules
- viii)** Confidential Business Questionnaire Form
- ix)** Tender Security Form
- x)** Integrity Declaration Form

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xi) Non-Debarment Statement Form

2.3.2 The Tenderer is expected to examine all instructions, forms, terms and specification in the tender documents. Failure to furnish all information required by the tender documents or to submit a tender not substantially responsive to the tender documents in every respect will be at the Tenderers risk and may result in the rejection of its tender.

2.4 Clarification of Tender Documents

2.4.1 A Candidate making inquiries of the tender documents may notify the Agricultural Finance Corporation by post, fax or by email at the Agricultural Finance Corporation's address indicated in the Invitation for tenders. The Agricultural Finance Corporation will respond in writing to any request for clarification of the tender documents, which it receives not later than seven (7) days prior to the deadline for the submission of the tenders, prescribed by the Agricultural Finance Corporation. Written copies of the Agricultural Finance Corporation's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all candidates who have received the tender documents.

2.4.2 The Agricultural Finance Corporation shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

2.4.3 Preference where allowed in the evaluation of tenders shall not exceed 10%

2.5 Amendment of Tender Documents

2.5.1 At any time prior to the deadline for submission of tenders, the Agricultural Finance Corporation, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by issuing an addendum.

2.5.2 All prospective Tenderers who have obtained the tender documents will be notified of the amendment by post, fax or email and such amendment will be binding on them.

2.5.3 In order to allow prospective Tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Agricultural Finance Corporation, at its discretion, may extend the deadline for the submission of tenders.

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2.6 Language of Tenders

2.6.1 The tender prepared by the tenderer, as well as all correspondences and documents relating to the tender exchanged by the Tenderer and the Agricultural Finance Corporation, shall be written in English language. Any printed literature furnished by the tenderer may be written in another language provided they are accompanied by an accurate English translation of the relevant passages in which case, for purposes of interpretation of the tender, the English translation shall govern.

2.7. Documents Comprising the Tender

2.7.1 The tender prepared by the tenderer shall comprise the following components:

- (a)** A Tender Form and a Price Schedule;
- (b)** Documentary evidence establishing that the tenderer is eligible to tender and is qualified to perform the contract if its tender is accepted;
- (c)** Tender security of Kshs 100,000 valid for a period of 150 days from the date of tender opening
- (d)** Declaration Form.

2.8. Form of Tender

2.8.1 The tenderer shall complete the Tender Form and the Price Schedule furnished in the tender documents, indicating the services to be provided.

2.9 Tender Prices

2.9.1 The tenderer shall indicate on the form of tender and the appropriate Price Schedule the unit prices and total tender price of the services it proposes to provide under the contract.

2.9.2 Prices indicated on the Price Schedule shall be the cost of the services quoted including all customs duties and VAT and other taxes payable.

2.9.3 Prices quoted by the tenderer shall remain fixed during the Term of the contract unless otherwise agreed by the parties. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

2.10. Tender Currencies

2.10.1 Prices shall be quoted in Kenya Shillings

2.11. Tenderers Eligibility and Qualifications

2.11.1 Pursuant to paragraph 2.1 the tenderer shall furnish, as part of its tender, documents establishing the Tenderers eligibility to tender and its qualifications to perform the contract if it's tender is accepted.

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2.11.2 The documentary evidence of the Tenderer's qualifications to perform the contract if its tender is accepted shall establish to the Procuring entity's satisfaction that the tenderer has the financial and technical capability necessary to perform the contract.

2.12 Validity of Tenders

2.12.1 Tenders shall remain valid for 120 days after date of tender opening. A tender valid for a shorter period shall be rejected by the Corporation as non-responsive.

2.12.2 In exceptional circumstances, the Corporation may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender security provided shall also be suitably extended. A tenderer granting the request will not be required nor permitted to modify its tender.

2.13 Deadline for Submission of Tenders

2.13.1 Tenders must be received by the Agricultural Finance Corporation at the address specified under paragraph 2.15.2 not later than **Tuesday, 24th, April, 2018 at 12.00 Noon.**

2.13.2 The Agricultural Finance Corporation may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.5.3 in which case all rights and obligations of the Agricultural Finance Corporation and candidates previously subject to the deadline will thereafter be subject to the deadline as extended.

2.13.3 Bulky tenders which will not fit the tender box shall be received by the procuring entity as provided for in the appendix.

2.14 Modification and Withdrawal of Tenders

2.14.1 The Tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the Procuring entity prior to the deadline prescribed for submission of tenders.

2.14.2 The Tenderer's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in accordance with the provisions of paragraph 2.15. a withdrawal notice may also be sent by fax or email but followed by a signed confirmation copy, postmarked not later than the deadline for submission of tenders.

2.14.3 No tender may be modified after the deadline for submission of tenders.

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2.14.4 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity. Withdrawal of a tender during this interval may result in the Tenderer's forfeiture of its tender security, pursuant to paragraph 2.12.7.

2.15 Opening of Tenders

2.15.1 The Agricultural Finance Corporation will open all tenders in IFMIS in the presence of Tenderers' representatives who choose to attend, at **2.30p.m., Tuesday, 24th April, 2018**, and in the location specified in the invitation for tenders. The Tenderers' representatives who are present shall sign a register evidencing their attendance.

2.15.2 The Tenderers' names, tender modifications or withdrawals, tender prices, discounts, and the presence or absence of requisite tender security and such other details as the Agricultural Finance Corporation, at its discretion, may consider appropriate, will be announced at the opening.

2.15.3 The Agricultural Finance Corporation will prepare minutes of the tender opening, which will be submitted to Tenderers that signed the tender opening register and will have made the request.

2.16 Clarification of Tenders

2.16.1 To assist in the examination, evaluation and comparison of tenders the Agricultural Finance Corporation may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

2.16.2 Any effort by the tenderer to influence the Agricultural Finance Corporation in the Procuring entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the Tenderers' tender.

2.17 Preliminary Examination and Responsiveness

2.17.1 The Agricultural Finance Corporation will examine the tenders to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the tenders are generally in order.

2.17.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the candidate does not accept the correction of the errors, its tender will be rejected, and its tender security forfeited. If there is a discrepancy between words and figures, the amount in words will prevail

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2.17.3 The Agricultural Finance Corporation may waive any minor informality or non-conformity or irregularity in a tender which does not constitute a material deviation provided such waiver does not prejudice or affect the relative ranking of any tenderer.

2.17.4 Prior to the detailed evaluation, pursuant to paragraph 2.20, the Agricultural Finance Corporation will determine the substantial responsiveness of each tender to the tender documents. For purposes of these paragraphs, a substantially responsive tender is one which conforms to all the terms and conditions of the tender documents without material deviations the Agricultural Finance Corporation's determination of a tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.

2.17.5 If a tender is not substantially responsive, it will be rejected by the Agricultural Finance Corporation and may not subsequently be made responsive by the tenderer by correction of the nonconformity.

2.18 Conversion to single currency

2.18.1 Where other currencies are used, the Agricultural Finance Corporation will convert those currencies to Kenya Shillings using the selling exchange rate on the date of tender closing provided by the Central Bank of Kenya.

2.19 Evaluation and Comparison of Tenders

2.19.1 The Agricultural Finance Corporation will evaluate and compare the tenders which have been determined to be substantially responsive.

2.19.2 The Agricultural Finance Corporation's evaluation of a tender will take into account, in addition to the tender price, the following factors, in the manner and to the extent indicated in paragraph 2.22.3.

- (a) Operational plan proposed in the tender;
- (b) Deviations in payment schedule from that specified in the Special Conditions of Contract

2.19.3 Pursuant to paragraph 2.22.2 the following evaluation methods will be applied.

- (a) Operational Plan
- (b) The Agricultural Finance Corporation requires that the services under the Invitation for Tenders shall be performed at the time specified in the Schedule of Requirements. Tenders offering to perform longer than the Corporation's required delivery time will be treated as non-responsive and rejected.

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- (c) Deviation in payment schedule
- (d) Tenderers shall state their tender price for the payment on schedule outlined in the special conditions of contract.
- (e) Tenders will be evaluated on the basis of this base price.
- (f) Tenderers are, however, permitted to state an alternative payment schedule and indicate the reduction in tender price they wish to offer for such alternative payment schedule. The Agricultural Finance Corporation may consider the alternative payment schedule offered by the selected Tenderer.

2.19.4 The tender evaluation committee shall evaluate the tender within 30 days from the date of opening the tender.

2.20 Preliminary Evaluation

The Preliminary Evaluation's purpose is to look at mandatory requirements needed to operate as a company; this does not have any score but it is marked Yes/No and if a Firm gets even One (1) No, it is disqualified at that stage. Please submit copies of the following mandatory requirements for Preliminary Evaluation:

2.20.1 Preliminary Evaluation Criteria

S/No.	Criteria	Yes	No
1.	Certificate of Incorporation /Registration Certificate		
2.	Must submit a copy of current year license for registration with the Commissioner of Insurance.		
3.	Submit a copy of Valid trade License		
4.	Must be a member of the Association of Kenya Insurance (AKI),provide current certificate		
5.	Must have a Re-Insurance Treaty and provide evidence in form of Reinsurance Slip(s) or Cover Notes		
6.	Valid Tax Compliance Certificate		
7.	Valid PIN/VAT Certificate		
8.	CR12 Certificate		
9.	Attach Copies of Director(s) National ID Card		
10.	Confidential Business Questionnaire dully filled and signed by Company authorized Director(s)		
11.	Tender Security of Kshs 100,000		
12.	Integrity Declaration Form dully filled and signed by Company authorized Director(s)		
13.	Non-Debarment Statement Form dully filled and signed by Company		

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	authorized Director(s)		
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Please ensure that you adhere fully to the above requirements because this is an elimination stage. As mentioned above, if you miss even One (1) document you will be eliminated at this stage.

2.20.2 Technical Evaluation

In preparing the Technical Proposal, Tenderers are expected to examine the documents constituting this Tender in detail. Material deficiencies in providing the information requested may result in rejection of a Tender.

The Technical Evaluation will be scored at a maximum of 100 points with a minimum of 70 points. Those firms managing technical score of 70 points and above will proceed to the Financial Evaluation stage.

TECHNICAL EVALUATION CRITERIA

No	General Requirement	Specific Requirement	Weighted Score	Maximum Score
1	Experience	5 Years Experience in General Insurance Business, i.e.:-	4	20
		<ul style="list-style-type: none"> i. Motor Vehicle ii. Fire Insurance iii. Public Liability iv. Fidelity Guarantee v. All Risks vi. Burglary vii. Money in Transit viii. Microsure (Computer) <p>Must give a list of Five (5) reputable clients they cover for Group Life Policy at least Ten (10) Million</p>	4	20
2	Technical Capacity	Evidence of finalized specific General Insurance re-insurance arrangement programme	1	5
		Proof of prompt claims settlement ability to its General Insurance Business providers(Evidence from Key Major firms)		5
		Evidence of 5 Corporate Clients whose total annual premium is above Kshs 100M	2	10
		Provide Claim procedure and turn around period		5

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No.	General Requirement	Specific Requirement	Weighted Score	Maximum Score
3	Key Staff	and/or(Provide Methodology work plan) Key professional staff each with the following qualifications:- Principal Officer must have a minimum of undergraduate bachelor degree plus be an associate of the Chartered Insurance Institute or equivalent with copies of qualification certificates with not less than five (5) years experience in the insurance industry. The rest should have a minimum of a Diploma of the Chartered Insurance or equivalent with at least five years experience in insurance industry. Attach detailed company profile including CVs of the senior management staff showing qualifications and years of experience, copies of academic certificates must be attached.	5 5 5	15
4	Financial Capability	Attach evidence of audited accounts and or Bank statements for the last three years which should show proof of financial strength of the firm to service the contract. Must have gross written premium of at least 500m	5	15 5
TOTAL				100

The pass mark shall be 70% in order to proceed to the Financial Evaluation

2.20.3 Financial Evaluation

The Financial Evaluation will be scored at a maximum of 30 points. You will be required to submit the following mandatory documents for Financial Evaluation:

- (i) Fully Quoted Price Schedule
- (ii) Form of Tender duly filled and signed by Company authorized Director(s)
- (iii) The successful firm will be required to furnish a 10% performance bond of the bid price.

2.21 Contacting the Procuring Entity

2.21.1 No tenderer shall contact the Corporation on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

2.21.2 Any effort by a tenderer to influence the Corporation in its decisions on tender evaluation, tender comparison, or contract award may result in the rejection of the Tenderers' tender.

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2.22 Post-qualification

2.22.1 The Agricultural Finance Corporation will verify and determine to its satisfaction whether the tenderer that is selected as having submitted the lowest evaluated responsive tender is qualified to perform the contract satisfactorily.

2.22.2 The determination will take into account the tenderer financial and technical capabilities. It will be based upon an examination of the documentary evidence of the Tenderers qualifications submitted by the tenderer, as well as such other information as the Corporation deems necessary and appropriate.

2.22.3 An affirmative determination will be a prerequisite for award of the contract to the tenderer. A negative determination will result in rejection of the Tenderer's tender, in which event the Corporation will proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform satisfactorily.

2.23 Award Criteria

2.23.1 The Agricultural Finance Corporation will award the contract to the successful tenderer whose tender has been determined to be substantially responsive and has been determined to be the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.

2.23.2 To qualify for contract awards, the tenderer shall have the following:-

- (a)** Necessary qualifications, capability experience to provide what is being procured.
- (b)** Legal capacity to enter into a contract for procurement
- (c)** Shall not be insolvent, in receivership, bankrupt or in the process of being wound up and is not the subject of legal proceedings relating to the foregoing.
- (d)** Shall not be debarred from participating in public procurement.

2.24 Procuring entity's Right to accept or Reject any or all Tenders

2.24.1 The Agricultural Finance Corporation reserves the right to accept or reject any tender, and to annul the tendering process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected tenderer or Tenderers or any obligation to inform the affected tenderer or Tenderers of the grounds for the Procuring entity's action. If the Procuring entity determines that none of the tenders is responsive, the Procuring entity shall notify each tenderer who submitted a tender.

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2.24.2 The Agricultural Finance Corporation shall give prompt notice of the termination to the Tenderers and on request give its reasons for termination within 14 days of receiving the request from any tenderer.

2.24.3 A tenderer who gives false information in the tender document about is qualification or who refuses to enter into a contract after notification of contract award shall be considered for debarment from participating in future public procurement.

2.25 Notification of Award

2.25.1 Prior to the expiration of the period of tender validity, the Agricultural Finance Corporation will notify the successful tenderer in writing that its tender has been accepted.

2.25.2 The notification of award will signify the formation of the contract subject to the signing of the contract between the tenderer and the Corporation. Simultaneously the other Tenderers shall be notified that their tenders were not successful.

2.25.3 Upon the successful Tenderer's furnishing of the performance security (where applicable) the Corporation will promptly notify each unsuccessful Tenderer and will discharge its tender security.

2.26 Signing of Contract

2.26.1 At the same time as the Corporation notifies the successful tenderer that its tender has been accepted, it will simultaneously inform the other tenderers that their tenders have not been successful.

2.26.2 Within fourteen (14) days of receipt of the Contract Form, the successful tenderer shall sign and date the contract and return it to the Corporation.

2.26.3 The contract will be definitive upon its signature by the two parties.

2.26.4 The parties to the contract shall have it signed within 30 days from the date of notification of contract award unless there is an administrative review request.

2.27 Corrupt or Fraudulent Practices

2.27.1 The Agricultural Finance Corporation requires that Tenderers observe the highest standard of ethics during the procurement process and execution of contracts. A tenderer shall sign a declaration that he has not and will not be involved in corrupt or fraudulent practices.

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- 2.27.2** The Agricultural Finance Corporation will reject a proposal for award if it determines that the tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question
- 2.27.3** Further a Tenderer who is found to have indulged in corrupt or fraudulent practices risks being debarred from participating in public Procurement in Kenya.

Appendix to Instructions to Tenderers

Notes on the Appendix to the Instruction to Tenderers

- 1.** The Appendix to instructions to Tenderers is intended to assist the procuring entity in providing specific information in relation to corresponding clause in the instructions to Tenderers included in Section II and has to be prepared for each specific procurement.
- 2.** The Agricultural Finance Corporation should specify in the appendix information and requirements specific to the circumstances of the Agricultural Finance Corporation, the procuring of the procurement, and the tender evaluation criteria that will apply to the tenders.
- 3.** In preparing the Appendix the following aspects should be taken into consideration;
 - a)** The information that specifies and complements provisions of Section II to be incorporated.
 - b)** Amendments and/or supplements if any, to provisions of Section II as necessitated by the circumstances of the specific procurement to be also incorporated.
- 4.** Section II should remain unchanged and can only be amended through the Appendix to instructions to tenders.
- 5.** Any clause to be included in the appendix to instructions to Tenderers must be consistent with the applicable public procurement law and regulations.

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SECTION III GENERAL CONDITIONS OF CONTRACT

3.1. Definitions

3.1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) **"The Contract"** means the agreement entered into between the Procuring entity and the tenderer, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) **"The Contract Price"** means the price payable to the tenderer under the Contract for the full and proper performance of its contractual obligations
- (c) **"The Services"** means services to be provided by the tenderer including any documents, which the tenderer is required to provide to the Procuring entity under the Contract.
- (d) **"The Procuring entity"** means the organization procuring the services under this Contract
- (e) **"The Contractor"** means the organization or firm providing the services under this Contract.
- (f) **"GCC"** means the General Conditions of Contract contained in this section.
- (g) **"SCC"** means the Special Conditions of Contract
- (h) **"Day"** means calendar day

3.2. Application

3.2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other part of the contract

3.3 Standards

3.3.1 The services provided under this Contract shall conform to the standards mentioned in the schedule of requirements.

3.4. Use of Contract Documents and Information

3.4.1 The Contractor shall not, without the Agricultural Finance Corporation's prior written consent, disclose the Contract, or any provision thereof, or any specification or information furnished by or on behalf of the Corporation in connection therewith, to any person other than a person employed by the contractor in the performance of the Contract.

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3.4.2 The Contractor shall not, without the Corporation's prior written consent, make use of any document or information enumerated in paragraph 3.4.1 above.

3.4.3 Any document, other than the Contract itself, enumerated in paragraph 3.4.1 shall remain the property of the Corporation and shall be returned (all copies) to the Corporation (where applicable) on completion of the contract's or performance under the Contract if so required by the Corporation.

3.5. Patent Rights

3.5.1 The Contractor shall indemnify the Corporation against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the services under the contract or any part thereof.

3.6 Delivery of services and Documents

3.6.1 Delivery of the services shall be made by the Contractor in accordance with the terms specified by the Corporation in the schedule of requirements and the special conditions of contract.

3.7 Payment

3.7.1 The method and conditions of payment to be made to the contractor under this Contract shall be specified in SCC.

3.7.2 Payment shall be made promptly by the Corporation, but in no case later than forty-five (45) days after submission of an invoice or claim by the contractor.

3.8 Prices

3.8.1 Price charges by the contractor for Services performed under the Contract shall not; with the exception of any price adjustments authorized in SCC vary from the prices quoted by the tenderer in its tender or in the Corporation's request for tender validity extension whichever the case may be. No variation in or modification to the terms of the contract shall be made except by written amendments signed by both parties.

3.8.2 Contract price variations shall not be allowed for contracts not exceeding one year (12 months)

3.8.3 Where contract price variation is allowed the variation shall not exceed 10% of the original contract price

3.8.4 Price variation requests shall be processed by the Corporation within 30 days of receiving the request.

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3.9 Assignment

3.9.1 The Contractor shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Corporation's prior written consent.

3.10 Termination for Default

3.10.1 The Corporation may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor terminate this Contract in whole or in part:

- (a) If the Contractor fails to provide any or all of the services within the period(s) specified in the Contract, or within any extension thereof granted by the Corporation;
- (b) If the Contractor fails to perform any other obligation(s) under the Contract;
- (c) If the Contractor in the judgment of the Corporation has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

3.10.2 In the event the Procuring entity terminates the contract in whole or in part, it may procure, upon such terms and in such manner as it deems appropriate, services similar to those un-delivered and the Contractor shall be liable to the Procuring entity for any excess costs for such similar services. However the contractor shall continue performance of the contract to extent not terminated.

3.11 Termination for Insolvency

3.11.1 The Corporation may at any time terminate the contract by giving written notice to the Contractor if the contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the contractor, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Corporation.

3.13 Termination for Convenience

3.13.1 The Corporation by written notice sent to the contractor, may terminate the contract in whole or in part, at any time for its convenience. The notice of termination shall specify that the termination is for the procuring entities convenience, the extent to which performance of the contractor of the contract is terminated and the date on which such termination becomes effective.

3.13.2 For the remaining part of the contract after termination the Corporation may elect to cancel the services and pay to the contractor an agreed amount for partially completed services.

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3.14 Resolution of Disputes

3.14.1 The Corporation and the contractor shall make every effort to resolve amicably by direct informal negotiations and disagreement or disputes arising between them under or in connection with the contract.

3.14.2 If after thirty (30) days from the commencement of such informal negotiations both parties have been unable to resolve amicably a contract dispute either party may require that the dispute be referred for resolution to the formal mechanisms specified in the SCC.

3.15. Governing Language

3.15.1 The contract shall be written in the English language. All correspondence and other documents pertaining to the contract, which are exchanged by the parties, shall be written in the same language.

3.16. Applicable Law

3.16.1 The contract shall be interpreted in accordance with the laws of Kenya unless otherwise expressly specified in the SCC.

3.17 Force Majeure

3.17.1 The Contractor shall not be liable for forfeiture of its performance security, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

3.18 Notices

3.1.1 Any notices given by one party to the other pursuant to this contract shall be sent to the other party by post or by Fax or Email and confirmed in writing to the other party's address specified in the SCC.

3.1.2 A notice shall be effective when delivered or on the notices effective date, whichever is later.

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SECTION IV - SPECIAL CONDITIONS OF CONTRACT

Notes on Special Conditions of Contract

- 1.** The clauses in this section are intended to assist the procuring entity in providing contract-specific information in relation to corresponding clauses in the General Conditions of Contract
- 2.** The Provisions of Section IV complement the General Conditions of Contract included in Section III, specifying contractual requirements linked to the special circumstances of the procuring entity and the insurance cover required. In preparing Section IV, the following aspects should be taken into consideration.
 - (a)** Information that complement provisions of Section III must be incorporated; and
 - (b)** Amendments and/or supplements to provisions of Section III, as necessitated by the circumstances of the specific insurance cover required must also be incorporated.
- 3.** Where there is a conflict between the provisions of the special conditions of contract and the provisions of the general conditions of contract, the provisions of the special conditions of contract shall prevail over the provisions of the general conditions of contract.
- 4.** Any clause to be included in this section must be consistent with the applicable public procurement law and regulations.

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SECTION V - SCHEDULE OF REQUIREMENTS

Notes for preparing Schedule of Requirements.

1. The schedule of Requirements shall be included in the tender documents by the procuring entity and shall cover, at the minimum, a description of the insurance cover to be provided and full particulars of the same.
2. The objectives of the schedule of requirements is to provide sufficient information to enable tenderer to prepare their tenders comprehensively, efficiently and accurately. In particular the price schedule for which a form is provided in Section VI must be carefully completed.
3. In addition, the schedule of requirements together with the price schedule should serve as a basis in the event of services variation at the time of award of contract pursuant to instruction to Tenderers paragraph 2.26

SECTION V - SCHEDULE OF REQUIREMENTS

OTHER INSURANCE SERVICES

NB:

Please indicate clearly the total premium payable for each class of Insurance and attach a copy of receipt. Each class of insurance should have a single underwriter.

LIST OF INSURANCE COVERS REQUIRED

			<u>Estimated Value (KES)</u>
AFC/4/1	1	Private car	224,697,308.00
AFC/4/2	2	Motor contingent	Unlimited
AFC/4/3	3	Commercial vehicle	7,665,000.00
AFC/4/4	4	Fire Insurance(Buildings)	580,590,000.00
AFC/4/5	5	Public liability	6,000,000.00
AFC/4/6	6	Fidelity guarantee	As per attachment
AFC/4/7	7	All risks	8,415,550.00
AFC/4/8	8	Burglary	5,000,000.00
AFC/4/9	9	Money in Transit	As per attachment
AFC/4/10	11	Group Personal Accident	33,133,000.00
AFC/4/11	12	Micro sure (Computer)	82,571,724.00
AFC/4/12	14	Group Life Assurance Scheme	33,133,000.00

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AGRICULTURAL FINANCE CORPORATION LIST OF MOTOR VEHICLES – 2018/2019 F/Y

1.0 MOTOR PRIVATE

S /NO.	MAKE OF VEHICLE	REGISTRATION No.	Estimated Value
1.	DAIHATSU TERRIOS	KAR 450L	655,000.00
2.	LAND CRUISER	KAB 513B	470,000.00
3.	NISSAN XTRAIL	KAR 420L	1,420,000.00
4.	DAIHATSU TERRIOS	KAR 264L	655,000.00
5.	DAIHATSU TERRIOS	KAR 268L	655,000.00
6.	DAIHATSU TERRIOS	KAR 271L	680,000.00
7.	DAIHATSU TERRIOS	KAR 272L	630,000.00
8.	TOYOTA COROLLA	KAR 402L	805,000.00
9.	DAIHATSU TERRIOS	KAR 608L	650,000.00
10.	DAIHATSU TERRIOS	KAR 609L	700,000.00
11.	DAIHATSU TERRIOS	KAR 612L	660,000.00
12.	DAIHATSU TERRIOS	KAR 614L	540,000.00
13.	DAIHATSU TERRIOS	KAR 615L	680,000.00
14.	DAIHATSU TERRIOS	KAR 616L	650,000.00
15.	DAIHATSU TERRIOS	KAR 617L	660,000.00
16.	SUZUKI JIMMY	KAW 879Z	785,000.00
17.	SUZUKI JIMMY	KAW 535Z	760,000.00
18.	SUZUKI JIMMY	KAW 483Z	805,000.00
19.	SUZUKI JIMMY	KAW 485Z	750,000.00
20.	SUZUKI JIMMY	KAW 494Z	810,000.00
21.	SUZUKI JIMMY	KAW 484Z	800,000.00
22.	SUZUKI JIMMY	KAW 877Z	800,000.00
23.	SUZUKI JIMMY	KAW 507Z	770,000.00
24.	SUZUKI JIMMY	KAW 508Z	820,000.00
25.	SUZUKI JIMMY	KAW 514Z	820,000.00
26.	SUZUKI JIMMY	KAW 513Z	800,000.00
27.	DAIHATSU TERRIOS	KBL 865G	2,300,000.00
28.	DAIHATSU TERRIOS	KBL 866G	2,300,000.00
29.	DAIHATSU TERRIOS	KBN 702E	2,600,000.00
30.	DAIHATSU TERRIOS	KBN 802E	2,630,000.00
31.	SUZUKI JIMMY	KAW 511Z	815,000.00
32.	SUZUKI JIMMY	KAW 045L	750,000.00
33.	TOYOTA PRADO 4WD	KBQ 546 D	8,100,000.00
34.	SUZUKI JIMMY	KAW 881Z	800,000.00
35.	DAIHATSU TERRIOS	KBW 063 V	3,365,000.00
36.	DAIHATSU TERRIOS	KBW 064 V	3,365,000.00
37.	DAIHATSU TERRIOS	KBW 065 V	3,365,000.00
38.	DAIHATSU TERRIOS	KBW 066 V	3,365,000.00
39.	DAIHATSU TERRIOS	KBW 067 V	3,365,000.00

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40.	DAIHATSU TERRIOS	KBW 069 V	3,365,000.00
41.	TOYOTA NZZE	KBW 056 V	2,978,654.00
42.	TOYOTA NZZE	KBW 057 V	2,978,654.00
43.	DAIHATSU TERRIOS	KBW 070 V	3,365,000.00
44.	DAIHATSU TERRIOS SX	KCA 526 F	3,750,000.00
45.	DAIHATSU TERRIOS SX	KCA 532 F	3,750,000.00
46.	DAIHATSU TERRIOS SX	KCA 523 F	3,750,000.00
47.	DAIHATSU TERRIOS SX	KCA 528 F	3,750,000.00
48.	DAIHATSU TERRIOS SX	KCA 531 F	3,750,000.00
49.	DAIHATSU TERRIOS SX	KCA 525 F	3,750,000.00
50.	DAIHATSU TERRIOS SX	KCA 524 F	3,750,000.00
51.	DAIHATSU TERRIOS SX	KCA 530 F	3,750,000.00
52.	DAIHATSU TERRIOS SX	KCA 527 F	3,750,000.00
53.	DAIHATSU TERRIOS SX	KCA 529 F	3,750,000.00
54.	ISUZU DOUBLE CABIN P/UP	KBQ 689 D	2,500,000.00
55.	ISUZU DOUBLE CABIN P/UP	KBQ 687D	2,670,000.00
56.	ISUZU DOUBLE CABIN P/UP	KBQ 688 D	2,500,000.00
57.	ISUZU DOUBLE CABIN P/UP	KBQ 686 D	2,610,000.00
58.	ISUZU DOUBLE CABIN P/UP	KBR 547 U	2,750,000.00
59.	ISUZU DOUBLE CABIN P/UP	KBR 546 U	2,750,000.00
60.	FORD RANGER DOUBLE CABIN P/UP	KBT 595 N	4,343,000.00
61.	FORD RANGER DOUBLE CABIN P/UP	KBT 687N	4,343,000.00
62.	FORD RANGER DOUBLE CABIN P/UP	KBT 686 N	4,343,000.00
63.	FORD RANGER DOUBLE CABIN P/UP	KBT 685 N	4,343,000.00
64.	FORD RANGER DOUBLE CABIN P/UP	KBU 168T	4,343,000.00
65.	FORD RANGER DOUBLE CABIN P/UP	KBU 169T	4,343,000.00
66.	FORD RANGER DOUBLE CABIN P/UP	KBU 170T	4,343,000.00
67.	FORD RANGER DOUBLE CABIN P/UP	KBU 171T	4,343,000.00
68.	HONDA CRV	KCH 301Q	5,760,000.00
69.	HONDA CRV	KCH 310Q	5,760,000.00
70.	HONDA CRV	KCH 311Q	5,760,000.00
71.	ISUZU D-MAX	KCH 335Q	4,200,000.00

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72.	ISUZU D-MAX	KCH 360Q	4,200,000.00
73.	ISUZU D-MAX	KCH 402Q	4,200,000.00
74.	ISUZU D-MAX	KCH 403Q	4,200,000.00
75.	SUZUKI JIMMY	KAW 881Z	800,000.00
76.	SUZUKI VITARA	KCK 667U	3,797,000.00
77.	SUZUKI VITARA	KCK 667U	3,797,000.00
78.	ISUZU DMAX DOUBLE CAB	KCK 617 U	5,200,000.00
79.	ISUZU DMAX DOUBLE CAB	KCK 619 U	5,200,000.00
80.	ISUZU DMAX DOUBLE CAB	KCK 620 U	5,200,000.00
81.	ISUZU DMAX DOUBLE CAB	KCK 621U	5,200,000.00
82.	ISUZU DMAX DOUBLE CAB	KCK 622U	5,200,000.00
83.	ISUZU DMAX DOUBLE CAB	KCK 623 U	5,200,000.00
84.	MITSUBISHI PAJERO	KCH 802Q	6,732,000.00
85.	ISUZU DMAX DOUBLE CAB	KCK 914 U	5,200,000.00

TOTAL

224,697,308.00

2.0 MOTOR COMMERCIAL

S. No.	MAKE OF VEHICLE	REGISTRATION No.	Estimated Value
1.	TOYOTA HIACE (include Cover for 10Passengers)	KAR 648L	905,000.00
2.	TOYOTA HILUX P/UP	KBR 489U	2,160,000.00
3.	TOYOTA HIACE VAN(include Cover for 10Passengers)	KCH 837 Q	4,600,000.00

TOTAL

7,665,000.00

3.0 FIRE & PERILS INSURANCE

S/No.	DESCRIPTION/L.R. No.	VALUE
1	Office Block Muranga Branch	17,500,000.00
2	Office Block Kajiado Branch	10,900,000.00
3	Office Block Kilifi Branch	10,100,000.00
4	L.R. No. 1144/1023 Office Block Naivasha	12,700,000.00
5	Office & workshop Block Ngong Branch	23,100,000.00
6	Office Block Nyeri Branch	19,500,000.00
7	Office Block Nyahururu Branch	12,500,000.00
8	Office Block Machakos Branch	16,300,000.00
9	L.R. No. 8939/32 Bomet Branch Office	10,000,000.00
10	L.R. No. 1181/423 Office block Kapsabet	18,580,000.00
11	Office Block Kabarnet Branch	23,030,000.00
12	Office Block Iten Branch	8,800,000.00
13	Office Block Narok Branch	21,150,000.00
14	Office Block Meru Branch	21,450,000.00
15	Office Block Kakamega Branch	27,430,000.00

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16	Residential property Iten Branch	2,700,000.00
17	Nakuru Residential Building	6,300,000.00
18	Office Block Turbo Branch	9,660,000.00
19	Office Block Eldama Ravine Branch	14,580,000.00
20	Old Office Block Eldama Ravine	2,500,000.00
21	Office Block Eldoret Branch	22,390,000.00
22	Office Block Ukunda Branch	12,300,000.00
23	Office Block Kiambu Branch	8,200,000.00
24	Office Block Maralal Branch	4,600,000.00
25	Office Block Kericho Branch	18,480,000.00
26	Block 9/27 Finance House Nakuru Branch	146,800,000.00
27	Office Block Kitale Branch	13,040,000.00
28	Office Block Migori Branch	16,000,000.00
29	Show Stand Nakuru Show Ground	4,400,000.00
30	Show Stand Kitale Show Ground	4,500,000.00
31	Show Stand Eldoret Show Ground	4,500,000.00
32	Show Stand Mombasa Show Ground	2,600,000.00
33	Show Stand Nairobi Show Ground	7,500,000.00
34	Kimilili AFC Residential Property	2,600,000.00
35	Office Garsen Branch	5,500,000.00
36	Office Block Thika Branch	14,000,000.00
TOTAL		576,190,000.00

4.0 PUBLIC LIABILITY

Limits of indemnity in respect of any one accident subject to the following limits:-

- | | |
|--|--------------|
| a) Accident at bodily injury any one person | 6,000,000.00 |
| b) Accident at bodily injury any number of persons | 6,000,000.00 |
| c) Accident at damage to property | 6,000,000.00 |

5.0 FIDELITY GUARANTEE

a) **Insure to a limit of Kshs.10 million for Head Office**

b). **Insure to a limit of Kshs.5 million for each of the following stations:**

▪ Kiambu	▪ Kisumu
▪ Eldoret	▪ Kitale
▪ Nakuru	
▪ Nyeri	
▪ Meru	
▪ Narok	
▪ Development House Branch	

c). **Insure to a limit of Kshs. 2 million for each of the following stations:**

▪ Kericho	▪ Turbo	▪ Karatina
▪ Kerugoya	▪ Machakos	
▪ Bomet	▪ Kapsabet	
▪ Thika	▪ Kakamega	

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d) Insure to a limit of Kshs. 1million for each of the following stations:

▪ Kisii	▪Nanyuki	▪Ngong	▪Ziwa
▪ Migori	▪Muranga	▪Kilifi	▪Bondo
▪ Molo	▪Embu	▪Ukunda	▪Mpeketoni
▪ Naivasha	▪Kajiado	▪Kabarnet	▪Chogoria
▪ Nyahururu	▪Eldama Ravine	▪Wote	▪Iten
▪ Bungoma	▪Loitokitok	▪Kilgoris	▪Oyugis
▪ Bura	▪Hola	▪Busia	▪Maralal

6.0 ALL RISKS INSURANCE

- a) On miscellaneous office equipment such as Calculating machines, electric Generators, Video cameras, Projectors, Scanners, Photocopiers, etc. KES 2,500,000.00
- b) Items stored at the Corporation workshop KES 1,500,000.00
- c) Radio alarm systems KES 150,000.00
- d) Fire Extinguishers – KES 89,150.00
- e) Safes & Counterfeit Currency Detectors – KES 588,000.00
- f) Cash Boxes – KES 90,400.00
- g) Digital cameras, scans and laminators – KES 587,000.00
- h) Television sets – KES 80,000.00
- i) Water Dispensers – KES 140,000.00
- j) Dust blowers.- KES 64,000.00
- k) Voice recorders – KES 24,000.00
- l) Microwaves – KES 23,000.00
- m) Note counting/verification machines – KES 2,580,000.00

TOTAL KES 8,415,550.00

7.0 BURGLARY INSURANCE

All the office equipment and furniture
e.g. cabinets, telephone handset, PABX-system,
projectors

Kshs.5,000,000.00

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8.0 MONEY INSURANCE

Cash bank and currency notes, cheques, postal order, money orders, current postage and revenue stamps, premium savings bonds all being the property of the Corporation or for which the Corporation is legally responsible at the following situations:-

SNo.	Circumstances & Situation	Limits of liability (KES)
1	In transit in the custody of the insured or his authorized representative or in the insured's premises at Development House(Head Office)	1,500,000.00
2.	In the insured's business premises at Development House during and/or outside business hours provided, it is contained in a locked safe or strong rooms	500,000.00
3.	In transit in the custody of the insured or his authorized representative or in the insured's premises other than Development House during business hours	1,000,000x42 Branches
4.	In transit in the custody of the insured or his authorized representative or in the insured's premises at Kitale, Eldoret , Narok and Development House Branches of Agricultural Finance Corporation during business hours	1,500,000x4
5.	In the insured's business premises at Development House during business hours not contained in a cash box	500,000.00
6.	In the insured's business premises other than Development House during and / or outside business hours provided, it is contained in a locked safe.	1,000,000 x 46Branches
7.	In the insured's business premises other than Development House during business hours not contained in a cash box	500,000.00x46
8.	Money with senior employees whilst on journey	500,000.00
9.	Damage to safes	300,000 x 46 Branches
	Estimated annual cash carry	124,900,000.00

LIST OF COMPUTERS

	DEPT/BRANCH	TYPE	SN	AMOUNT
1	AUDIT	DELL 210L	557GC2J	102,435.00
2	AUDIT	DELL 210L	GG5FC2J	102,435.00
3	AUDIT	DELL 320	7F9603J	88,200.00
4	AUDIT	TOSHIBA LAPTOP	27280557K	95,000.00
5	AUDIT	TOSHIBA LAPTOP	3B056246K	

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				62,500.00
6	AUDIT	TOSHIBA LAPTOP	3D030708S	62,500.00
7	AUDIT	TOSHIBA LAPTOP	3D030714S	62,500.00
8	AUDIT	TOSHIBA LAPTOP	3D030868S	62,500.00
9	AUDIT	TOSHIBA LAPTOP	79173805K	95,000.00
10	AUDIT	TOSHIBA LAPTOP	98336374Q	95,000.00
11	AUDIT	TOSHIBA LAPTOP	98341500Q	110,000.00
12	AUDIT	PRINTER KYOCERA	QLD33234337	169,000.00
13	BDD	DELL 320	2D9603J	88,200.00
14	BDD	DELL 320	5KC9Q2J.	99,064.00
15	BDD	DELL 755	436kv3J	105,000.00
16	BDD	DELL LAPTOP	H6BSRN1	62,500.00
17	BDD	TOSHIBA LAPTOP	3B056073K	103,500.00
18	BDD	TOSHIBA LAPTOP	3B057944K	62,500.00
19	BDD	TOSHIBA LAPTOP	3B058477K	121,253.00
20	BDD	TOSHIBA LAPTOP	3B058897K	62,500.00
21	BDD	TOSHIBA LAPTOP	3D030738S	62,500.00
22	BDD	PRINTER KYOCERA	QAW0719297	200,000.00
23	BOMET	DELL 210L	837GC2J	102,435.00
24	BOMET	DELL 320	6F9603J	88,200.00
25	BOMET	DELL 320	7T9MSBS	64,000.00
26	BOMET	DELL 320	C4X8Q2J	50,000.00
27	BOMET	DELL 320	D4GHQ2J	50,000.00
28	BOMET	DELL POWEREDGE 2900	JW72L3J	330,000.00
29	BOMET	HP COMPAQ	CZC5261BV3	86,994.00
30	BOMET	LENOVO THINK CENTRE EDGE	S1LZL34	51,000.00
31	BOMET	LENOVO THINK CENTRE EDGE	S1LZK06	51,000.00

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32	Bomet	PRINTER KYOCERA	V1C4610826	169,000.00
33	BOMET	CISCO ROUTER 2801	FCZ115111C3	130,000.00
34	BOMET	CISCO SWITCH 2960	FOC120320YU	150,000.00
35	BONDO	DELL 380	5T80RNJ	70,000.00
36	BONDO	DELL 380	7G70R4J	70,000.00
37	BONDO	DELL 380	BX8M5BS	70,000.00
38	BONDO	DELL 380	C6BM5BS	70,000.00
39	BONDO	DELL 380	H78M5BS	70,000.00
40	BONDO	CISCO SWITCH 2960		150,000.00
41	BUNGOMA	DELL 210	H57GC2J	64,000.00
42	BUNGOMA	DELL 320	7BY8Q2J	50,000.00
43	BUNGOMA	DELL 320	DCY8Q2J	50,000.00
44	BUNGOMA	DELL 320	H5X8Q2J	50,000.00
45	BUNGOMA	DELL 380	C68M5BS	70,000.00
46	BUNGOMA	DELL POWEREDGE 1900	5W72L3J	293,640.00
47	BUNGOMA	HP COMPAQ	CZC5281BV4	36,994.00
48	BUNGOMA	LENOVO THINK CENTRE EDGE	S1NFM73	51,000.00
49	BUNGOMA	LENOVO THINK CENTRE EDGE	S1NFK78	51,000.00
50	BUNGOMA	LENOVO THINK CENTRE EDGE	S1NFK03	51,000.00
51	BUNGOMA	CISCO ROUTER 2801	FCZ115111BY	130,000.00
52	BUNGOMA	CISCO SWITCH 2960	FOC120276YA	150,000.00
53	BURA	DELL 380	6Y8M5BS	60,000.00
54	BURA	HP	TRF33604V4	75,000.00
55	BURA	HP	TRF33604VQ	75,000.00
56	BURA	HP	TRF33604VJ	75,000.00
57	BURA	HP LAPTOP	5CG3485ZZG	75,000.00
58	Bura Tana	PRINTER KYOCERA	V1C4814281	

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				169,000.00
59	CHOGORIA	DELL 390	7F3LVQ1	74,490.00
60	CHOGORIA	DELL 390	82YSVQ1	74,490.00
61	CHOGORIA	DELL 390	CQ2NVQ1	74,490.00
62	CHOGORIA	DELL 390	GH3LVQ1	74,490.00
63	CHOGORIA	DELL 390	JLKSQ1	74,490.00
64	CHOGORIA	CISCO SWITCH 2960		150,000.00
65	DEV HOUSE	DELL 320	7F9603J	88,200.00
66	DEV HOUSE	DELL 755	536KV3J	105,000.00
67	DEV HOUSE	DELL 755	869104J	105,000.00
68	DEV HOUSE	DELL 755	C46KV3J	105,000.00
69	DEV HOUSE	DELL 755	D36KV3J	105,000.00
70	DEV HOUSE	DELL 755	J36KV3J	105,000.00
71	DEV HOUSE	LENOVO THINK CENTRE EDGE	S1LZG72	51,000.00
72	DEV HOUSE	LENOVO THINK CENTRE EDGE	S1LZG45	51,000.00
73	Dev Hse br.	CISCO SWITCH 2960		150,000.00
74	DRU	ACER	DTVDJEM112233008IC9600	60,000.00
75	DRU	DELL 755	839104J	105,000.00
76	DRU	DELL LAPTOP	9BBSRN1	69,000.00
77	DRU	LG-MONITOR	204NDBP64885	25,500.00
78	DRU	LG-MONITOR	204NDDM64874	25,500.00
79	DRU	LG-MONITOR	204NDMT64875	25,500.00
80	DRU	LG-MONITOR	204NDNU64879	25,500.00
81	DRU	LG-MONITOR	204NDWE64881	25,500.00
82	ELDAMA RAVINE	DELL 210	759FC2J	102,435.00
83	ELDAMA RAVINE	DELL 270	FNWV4IJ	121,000.00
84	ELDAMA RAVINE	DELL 380	5X9M5BS	70,000.00

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85	ELDAMA RAVINE	DELL 755	4Z6104J	105,000.00
86	ELDAMA RAVINE	DELL 755	719104J	105,000.00
87	ELDAMA RAVINE	DELL POWEREDGE 2900	56LFT3J	330,000.00
88	ELDAMA RAVINE	HP COMPAQ	CZC5261BV8	86,994.00
89	ELDAMA RAVINE	LENOVO THINK CENTRE EDGE	S1LZK66	51,000.00
90	ELDAMA RAVINE	LENOVO THINK CENTRE EDGE	S1LZF74	51,000.00
91	ELDAMA RAVINE	LENOVO THINK CENTRE EDGE	S1LZK08	51,000.00
92	ELDAMARAVINE	CISCO ROUTER 2801	FCZ1306103V	130,000.00
93	ELDAMARAVINE	CISCO SWITCH 2960	FOC12520EZW	150,000.00
94	ELDORET	DELL 210	-	102,435.00
95	ELDORET	DELL 210	4B5FC2J	102,435.00
96	ELDORET	DELL 210	595FC2J	102,435.00
97	ELDORET	DELL 210	947GC2J	102,435.00
98	ELDORET	DELL 210	C85FC2J	102,435.00
99	ELDORET	DELL 210	F373C2J	102,435.00
100	ELDORET	DELL 210	G9SFC2J	102,435.00
101	ELDORET	DELL 210	JF5FC2J	102,435.00
102	ELDORET	DELL 320	FB9603J	88,200.00
103	ELDORET	DELL 380	378M5BS	70,000.00
104	ELDORET	DELL 755	249104J	105,000.00
105	ELDORET	DELL 755	569104J	105,000.00
106	ELDORET	DELL LAPTOP	HMHTC2J	69,000.00
107	ELDORET	DELL SERVER 1800		212,600.00
108	ELDORET	HP COMPAQ	CZC5261BW1	86,994.00
109	ELDORET	HP COMPAQ	CZC5281BVJ	86,994.00
110	ELDORET	LENOVO THINK CENTRE EDGE	S1LZK53	51,000.00
111	ELDORET	LENOVO THINK CENTRE	S1LZK54	

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		EDGE		51,000.00
112	ELDORET	LENOVO THINK CENTRE EDGE	S1LZK48	51,000.00
113	ELDORET	LENOVO THINK CENTRE EDGE	S1LZG05	51,000.00
114	ELDORET	LENOVO THINK CENTRE EDGE	S1LZH11	51,000.00
115	ELDORET	LENOVO THINK CENTRE EDGE	S1LZG84	51,000.00
116	Eldoret	PRINTER KYOCERA	QAW0820044	200,000.00
117	ELDORET	CISCO ROUTER 2801	FCZ102511ML	130,000.00
118	ELDORET	CISCO SWITCH 2960	FOC1028X486	150,000.00
119	EMBU	DELL 210	347GC2J	102,435.00
120	EMBU	DELL 320	D4X8Q2J	50,000.00
121	EMBU	DELL 380	288M5BS	70,000.00
122	EMBU	DELL 755	DO9104J	105,000.00
123	EMBU	DELL 755	JO9104J	105,000.00
124	EMBU	DELL POWEREDGE 1900	84LFT3J	330,000.00
125	EMBU	LENOVO THINK CENTRE EDGE	S1LZF99	51,000.00
126	Embu	PRINTER KYOCERA	V1C4814400	169,000.00
127	EMBU	CISCO ROUTER 2801	FCZ130595LQ	130,000.00
128	EMBU	CISCO SWITCH 2960	FOC12520565	150,000.00
129	FINANCE	ACER CPU	DTVDJEM112233007F59600	60,000.00
130	FINANCE	ACER CPU	DTVDJEM112233007F69600	60,000.00
131	FINANCE	DELL 170	9W4VH1S	120,640.00
132	FINANCE	DELL 210	H37GC2J	102,435.00
133	FINANCE	DELL 210L	295FC2J	72,295.00
134	FINANCE	DELL 210L	4F5FC2J	102,435.00
135	FINANCE	DELL 210L	BJ5FC2J*	72,295.00
136	FINANCE	DELL 210L	F57GC2J	102,435.00
137	FINANCE	DELL 260	3GX4R0J	99,064.00

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138	FINANCE	DELL 320	2DY8Q2J	50,000.00
139	FINANCE	DELL 320	96GHQ2J	50,000.00
140	FINANCE	DELL 320	BF9603J	88,200.00
141	FINANCE	DELL 320	CD9603J	88,200.00
142	FINANCE	DELL 320	DC9603J*	82,000.00
143	FINANCE	DELL 320	HB9603J*	82,000.00
144	FINANCE	DELL 755	539104J*	105,000.00
145	FINANCE	HP COMPAQ	CN95FC2J	86,994.00
146	FINANCE	LG-MONITOR	204NDAY26840	25,500.00
147	FINANCE	LG-MONITOR	204NDAY64880	25,500.00
148	FINANCE	LG-MONITOR	204NDEZ27244	25,500.00
149	FINANCE	LG-MONITOR	204NDEZ27268	25,500.00
150	FINANCE	LG-MONITOR	204NDGL64871	25,500.00
151	FINANCE	LG-MONITOR	204NDHB64865	25,500.00
152	FINANCE	LG-MONITOR	204NDJX27252	25,500.00
153	FINANCE	LG-MONITOR	204NDL526832	25,500.00
154	FINANCE	LG-MONITOR	204NDL564872	25,500.00
155	FINANCE	LG-MONITOR	204NDPH27256	25,500.00
156	FINANCE	LG-MONITOR	204NDRF27254	25,500.00
157	FINANCE	LG-MONITOR	204NDSK26830	25,500.00
158	FINANCE	LG-MONITOR	204NDSK64894	25,500.00
159	FINANCE	LG-MONITOR	204NDTC26833	25,500.00
160	FINANCE	LG-MONITOR	204NDVW27279	25,500.00
161	FINANCE	LG-MONITOR	204NDVW64887	25,500.00
162	FINANCE	LG-MONITOR	204NDYG27258	25,500.00
163	FINANCE	TOSHIBA LAPTOP	79173669K	154,000.00
164	FINANCE	TOSHIBA LAPTOP	Z7284304K	

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				103,500.00
165	FINANCE	LENOVO THINK CENTRE EDGE	S1LZK20	51,000.00
166	FINANCE	LENOVO THINK CENTRE EDGE	S1LZG67	51,000.00
167	FINANCE	LENOVO THINK CENTRE EDGE	S1LZH29	51,000.00
168	FINANCE	LENOVO THINK CENTRE EDGE	S1LZG83	51,000.00
169	FINANCE	PRINTER KYOCERA	QAW0718996	200,000.00
170	HR	DELL 210	C67GC2J	102,435.00
171	HR	DELL 210L	395FC2J	102,435.00
172	HR	DELL 210L	547GC2J	102,435.00
173	HR	DELL 210L	6K5FC2J	102,435.00
174	HR	DELL 210L	B47GC2J	102,435.00
175	HR	DELL 210L	BB5FC2J	102,435.00
176	HR	DELL 210L	D85FC2J	102,435.00
177	HR	DELL 210L	FD5FC2J	102,435.00
178	HR	DELL 210L	J37GC2J	102,435.00
179	HR	DELL 260	9P0081J	99,064.00
180	HR	DELL 320	75GHQ2J	50,000.00
181	HR	DELL 320	8JC9Q2J	50,000.00
182	HR	DELL 320	DD9603J	88,200.00
183	HR	DELL 755	229104J	105,000.00
184	HR	DELL 755	469104J	105,000.00
185	HR	DELL LAPTOP	86BSRN1	69,000.00
186	HR	DIMENSION 2400	DKNJVOJ	99,932.00
187	HR	HP COMPAQ	CZC5261BVD	86,994.00
188	HR	TOSHIBA LAPTOP	2B418965K	62,500.00
189	HR	LENOVO THINK CENTRE EDGE	S1LZK71	51,000.00
190	HR	LENOVO THINK CENTRE EDGE	S1LZG85	51,000.00

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191	HR	LENOVO THINK CENTRE EDGE	S1LZG77	51,000.00
192	HR	LENOVO THINK CENTRE EDGE	S1LZF84	51,000.00
193	HR	LENOVO THINK CENTRE EDGE	S1LZF97	51,000.00
194		PRINTER KYOCERA	QAW0719445	
195	ICT	DELL POWEREDGE 1800	DB1GC2J	212,600.00
196	ICT	DELL POWEREDGE 1900	44LFT3J	330,000.00
197	ICT	DELL POWEREDGE 1900	4W72L3J	330,000.00
198	ICT	DELL POWEREDGE 1900	64LFT3J	330,000.00
199	ICT	DELL POWEREDGE 1900	8HVYB3J	330,000.00
200	ICT	DELL POWEREDGE 1900	FCPL13J	330,000.00
201	ICT	DELL POWEREDGE 2900	94LFT3J	378,000.00
202	ICT	DELL POWEREDGE 6800	86F4D2J	1,138,996.00
203	ICT	DELL POWEREDGE 6800	96F4D2J	1,138,996.00
204	ICT	DELL 210L	C37GC2J	102,435.00
205	ICT	DELL 320	8D9603J	88,200.00
206	ICT	DELL 320	9D9603J	88,200.00
207	ICT	DELL 320	HD9603J	88,200.00
208	ICT	DELL 320	J5Q12XJ	88,200.00
209	ICT	DELL 320	JC9603J	88,200.00
210	ICT	DELL 380	778M5BS	70,000.00
211	ICT	DELL 380	8V9M5BS	70,000.00
212	ICT	DELL 38020	5KC9Q2J	50,000.00
213	ICT	DELL 390	5VQMVQ1	74,490.00
214	ICT	DELL 390	9J3LVQ1	74,490.00
215	ICT	DELL 390	BL3LVQ1	74,490.00
216	ICT	DELL 755	629104J	105,000.00
217	ICT	DELL 755	749104J	105,000.00

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218	ICT	DELL 755	C49104J	105,000.00
219	ICT	DELL LAPTOP	16197833K	145,000.00
220	ICT	DELL LAPTOP	DBBSRN1	69,000.00
221	ICT	DELL POWEREDGE 2900	F5LFT3J	378,000.00
222	ICT	TOSHIBA	16191027K	103,500.00
223	ICT	TOSHIBA LAPTOP	98341395Q	110,000.00
224	ICT	TOSHIBA LAPTOP	CMG88BX	95,000.00
225	ICT	TOSHIBA LAPTOP	Z7280452K	103,500.00
226	ICT	LENOVO THINK CENTRE EDGE	S1LZF98	79,000.00
227	ICT	LENOVO THINK CENTRE EDGE	S10038Y2 S10038XY	79,000.00
228	ICT	LENOVO THINK CENTRE EDGE	S10038Y3	79,000.00
229	ICT	LENOVO THINK CENTRE EDGE	S10038XG	79,000.00
230	ICT	LENOVO THINK CENTRE EDGE	S10038VX	79,000.00
231	ICT	LENOVO THINK CENTRE EDGE	S10038Y4	79,000.00
232	ICT	LENOVO THINK CENTRE EDGE	S10038XH	79,000.00
233	ICT	LENOVO THINK CENTRE EDGE	S10038Y1	79,000.00
234	ICT	LENOVO THINK CENTRE EDGE	S10038XJ	79,000.00
235	ICT	LENOVO THINK CENTRE EDGE		79,000.00
236	ICT	PRINTER KYOCERA	V1C4814286	169,000.00
237	ICT	PRINTER KYOCERA	QAW0719343	200,000.00
238	ICT	Main Router 3845	FCZ1001730G	1,500,000.00
239	ICT	Main Switch 6506	SAL1021P5LG	3,000,000.00
240	ICT	CISCO SWITCH 2960	FOC10281E39	150,000.00
241	ICT	CISCO SWITCH 2960	FOC10281E4T	150,000.00
242	ICT	CISCO SWITCH 2960	FOC10272WY6	150,000.00
243	ICT	CISCO SWITCH 2960	FOC10274F2G	150,000.00
244	ICT	CISCO SWITCH 2960	FOC10272WX5	

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				150,000.00
245	ICT	CISCO SWITCH 2960	FOC10271ZKN	150,000.00
246	ICT	CISCO SWITCH 2960	FOC10281E7Q	150,000.00
247	ICT	PABX		4,500,000.00
248	ITEN	DELL 390	7TQMVQ1	74,490.00
249	ITEN	DELL 390	9SLSVQ1	74,490.00
250	ITEN	DELL 390	B59104J	74,490.00
251	ITEN	DELL 390	CF9603J	74,490.00
252	ITEN	DELL 390	HF9603J	74,490.00
253	ITEN	CISCO SWITCH 2960		150,000.00
254	KABARNET	DELL 755	D69104J	105,000.00
255	KABARNET	DELL 755	F49104J	105,000.00
256	KABARNET	DELL 755	F59104J	105,000.00
257	KABARNET	DELL POWEREDGE 2900	754FT3J	330,000.00
258	KABARNET	HP COMPAQ	CZC5261BW3	86,994.00
259	KABARNET	LENOVO THINK CENTRE EDGE	S1LZG68	51,000.00
260	KABARNET	CISCO ROUTER 2801	FCZ130595LY	130,000.00
261	KABARNET	CISCO SWITCH 2960	FOC11435W8T	150,000.00
262	KAJIADO	DELL 210	2D5FC2J	102,435.00
263	KAJIADO	DELL 210L	647GC2J	102,435.00
264	KAJIADO	DELL 320	25X8Q2J	50,000.00
265	KAJIADO	DELL 320	J34HQ2J	50,000.00
266	KAJIADO	DELL 380	5Y8M5BS	70,000.00
267	KAJIADO	DELL POWEREDGE 1900	3W72L3J	293,640.00
268	KAJIADO	HP COMPAQ	CZC5261BW2	86,994.00
269	Kajiado	PRINTER KYOCERA	V1C4713184	169,000.00
270	Kajiado	CISCO ROUTER 2801	FCZ115292EN	130,000.00
271	Kajiado	CISCO SWITCH 2960	FOC1203211C	

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				150,000.00
272	KAKAMEGA	DELL 320	43X8Q2J	50,000.00
273	KAKAMEGA	DELL 320	C47GC2J	64,000.00
274	KAKAMEGA	DELL 320	H6GHQ2J	50,000.00
275	KAKAMEGA	DELL 320	JDY8Q2J	50,000.00
276	KAKAMEGA	DELL 380	32BM5B5	70,000.00
277	KAKAMEGA	DELL POWER EDGE 1900	82PLI3J	293,640.00
278	KAKAMEGA	DELL VOSTRO LAPTOP	69BSRNI	69,000.00
279	KAKAMEGA	HP COMPAQ	CZC5261BVW	86,994.00
280	KAKAMEGA	HP COMPAQ	CZC5261BW6	86,994.00
281	KAKAMEGA	TOSHIBA	3D031319S1	65,000.00
282	KAKAMEGA	TOSHIBA - LAPTOP	3D031319S	65,000.00
283	Kakamega	PRINTER KYOCERA	V1C4713420	169,000.00
284	KAKAMEGA	CISCO ROUTER 2801	FCZ11529242	130,000.00
285	KAKAMEGA	CISCO SWITCH 2960	FOC12033BSR	150,000.00
286	KAPSABET	DELL 210	CF5FC2J	102,435.00
287	KAPSABET	DELL 320	16GHQ2J	50,000.00
288	KAPSABET	DELL 320	6KC9Q2J	50,000.00
289	KAPSABET	DELL 320	B4GHQ2J	50,000.00
290	KAPSABET	DELL 320	D6GHQ2J	50,000.00
291	KAPSABET	DELL 380	H2BM5BS	70,000.00
292	KAPSABET	DELL POWEREDGE 1900	2W72L3J	293,640.00
293	KAPSABET	HP COMPAQ	CZC5261BVN	86,994.00
294	KAPSABET	PRINTER KYOCERA	V1C4611137	169,000.00
295	KAPSABET	CISCO ROUTER 2801	FCZ1214121E	130,000.00
296	KAPSABET	CISCO SWITCH 2960		150,000.00
297	KARATINA	DELL 210	D5LFT3J	87,000.00

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298	KARATINA	DELL 755	459104J	105,000.00
299	KARATINA	DELL 755	649104J	105,000.00
300	KARATINA	DELL 755	G59104J	105,000.00
301	KARATINA	DELL 755	H49104J	105,000.00
302	KARATINA	DELL 755	H59104J	105,000.00
303	KARATINA	DELL POWEREDGE 2900	1111	378,000.00
304	KARATINA	DELL SERVER 1900	1	330,000.00
305	Karatina	PRINTER KYOCERA	V1C4814534	169,000.00
306	KARATINA	CISCO ROUTER 2801	FCZ130595LT	130,000.00
307	KARATINA	CISCO SWITCH 2960	FOC12224V2F	150,000.00
308	KERICHO	DELL 170	CW72UL3J	102,435.00
309	KERICHO	DELL 210L	J479C2J	102,435.00
310	KERICHO	DELL 320	6FY8Q2J	50,000.00
311	KERICHO	DELL 320	6IX8Q2J	50,000.00
312	KERICHO	DELL 320	BDY8Q2J	50,000.00
313	KERICHO	DELL 320	C5GHQ2J	50,000.00
314	KERICHO	DELL 380	83BM5BS	70,000.00
315	KERICHO	DELL 380	F8BM5BS	70,000.00
316	KERICHO	DELL 380	H68M5BS	70,000.00
317	KERICHO	HP COMPAQ	CZC5261BVS	86,994.00
318	KERICHO	LENOVO THINK CENTRE EDGE	S1LZG01	51,000.00
319	KERICHO	LENOVO THINK CENTRE EDGE	S1LZG99	51,000.00
320	Kericho	PRINTER KYOCERA	V1C4610684	169,000.00
321	KERICHO	CISCO ROUTER 2801	FCZ115111CM	130,000.00
322	KERICHO	CISCO SWITCH 2960	FOC12033BMU	150,000.00
323	KERUGOYA	DELL 210	7F5FC2J	102,435.00
324	KERUGOYA	DELL 210	DB5FC2J	

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				102,435.00
325	KERUGOYA	DELL 380	468M5BS	70,000.00
326	KERUGOYA	DELL 755	419104J	105,000.00
327	KERUGOYA	DELL 755	529104J	105,000.00
328	KERUGOYA	DELL 755	819104J	105,000.00
329	KERUGOYA	DELL POWER EDGE 2900	G5LFT3J	330,000.00
330	KERUGOYA	DELL POWEREDGE 2900	3W72L3J1	378,000.00
331	KERUGOYA	HP COMPAQ	CZC5261BVY	86,994.00
332	KERUGOYA	LENOVO THINK CENTRE EDGE	S1LZG98	51,000.00
333	KERUGOYA	LENOVO THINK CENTRE EDGE	S1LZG86	51,000.00
334	KERUGOYA	LENOVO THINK CENTRE EDGE	S1LZF97	51,000.00
335	KERUGOYA	CISCO ROUTER 2801	FCZ130595LP	130,000.00
336	KERUGOYA	CISCO SWITCH 2960	FOC12520FVQ	150,000.00
337	KERUGOYA	KYOCERA PRINTER	QLD2722154	
338	KIAMBU	DELL 210	CCPL13J	102,435.00
339	KIAMBU	DELL 210	FF5FC2J	102,435.00
340	KIAMBU	DELL 210	FH5FC2J	102,435.00
341	KIAMBU	DELL 210	IH5FC2J	102,435.00
342	KIAMBU	DELL 210L	J95FC2J	102,435.00
343	KIAMBU	DELL 210L	JH5FC2J	102,435.00
344	KIAMBU	DELL 260	HROO8LI	102,435.00
345	KIAMBU	DELL 320	FD9603J	88,200.00
346	KIAMBU	HP COMPAQ	CZC5261BTY	86,994.00
347	KIAMBU	HP COMPAQ	CZC5261BW4	86,994.00
348	KIAMBU	TOSHIBA-LAPTOP	3D031243S	65,000.00
349	KIAMBU	LENOVO THINK CENTRE EDGE	S1LZG76	51,000.00
350	KIAMBU	LENOVO THINK CENTRE EDGE	S1LZG50	51,000.00
351	KIAMBU	LENOVO THINK CENTRE	S1LZF69	

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		EDGE		51,000.00
352	KIAMBU	LENOVO THINK CENTRE		
		EDGE	S1LZG90	51,000.00
353	KIAMBU	LENOVO THINK CENTRE		
		EDGE	S1LZK13	51,000.00
354	KIAMBU	LENOVO THINK CENTRE		
		EDGE	S1LZH00	51,000.00
355	KIAMBU	CISCO ROUTER 2801	FCZ1025100L	130,000.00
356	KIAMBU	CISCO SWITCH 2960	FOC10274F0B	150,000.00
357	Kiambu	PRINTER KYOCERA	V1C4814403	169,000.00
358	KILGORIS	DELL 380	449104J	70,000.00
359	KILGORIS	DELL 380	4X9M5BS	70,000.00
360	KILGORIS	DELL 380	568M5BS	70,000.00
361	KILGORIS	DELL 755	849104J	105,000.00
362	KILGORIS	DELL 755	J59104J	105,000.00
363	KILGORIS KILGORIS	LENOVO THINK CENTRE		
		EDGE	S1NFK06	51,000.00
364	KILIFI	DELL 170	5R4VHIS	120,640.00
365	KILIFI	DELL 210	2W4VHIS	102,435.00
366	KILIFI	DELL 210	957GC2J	102,435.00
367	KILIFI	DELL 755	259104J	105,000.00
368	KILIFI	DELL 755	BC9603J	105,000.00
369	KILIFI	DELL LAPTOP	19BSRN1	69,000.00
370	KILIFI	HP COMPAQ	CZC3261BV7	86,994.00
371	KILIFI	HP COMPAQ	CZC526IBVZ	86,994.00
372	KILIFI	LENOVO THINK CENTRE		
		EDGE	S1LZK57	51,000.00
373	KILIFI	LENOVO THINK CENTRE		
		EDGE	S1LZH05	51,000.00
374	KILIFI	LENOVO THINK CENTRE		
		EDGE	S1LZF90	51,000.00
375	KILIFI	LENOVO THINK CENTRE		
		EDGE	S1LZG78	51,000.00
376	KILIFI	LENOVO THINK CENTRE		
		EDGE	S1LZL32	51,000.00
377	KILIFI	LENOVO THINK CENTRE		
		EDGE	S1LZK10	51,000.00

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378	KILIFI	CISCO ROUTER 2801	FCZ1214121N	130,000.00
379	KILIFI	CISCO SWITCH 2960	FOC12224YE7	150,000.00
380	KISII	DELL 210L	847GC2J	102,435.00
381	KISII	DELL 210L	8C5FC2J	102,435.00
382	KISII	DELL 380	9Z8M5BS	70,000.00
383	KISII	DELL 755	339104J	105,000.00
384	KISII	DELL 755	359104J	105,000.00
385	KISII	DELL POWERDGE 2900	65LFT3J	330,000.00
386	KISII	LENOVO THINK CENTRE EDGE	S1NFL87	51,000.00
387	KISII	LENOVO THINK CENTRE EDGE	S1NFL83	51,000.00
388	Kisii	PRINTER KYOCERA	V1C4713330	169,000.00
389	KISII	CISCO ROUTER 2801	FCZ130595LR	130,000.00
390	KISII	CISCO SWITCH 2960	FOC12511ZN7	150,000.00
391	KISUMU	DELL 210	B37GC2J	102,435.00
392	KISUMU	DELL 320	G4GHQ2J	50,000.00
393	KISUMU	DELL 320	G5X8Q2J	50,000.00
394	KISUMU	DELL 380	879M5BS	70,000.00
395	KISUMU	DELL POWEREDGE 1900	JV72L3J	293,640.00
396	KISUMU	DELL SERVER 1900	10	293,640.00
397	KISUMU	HP COMPAQ	CZC5261BV5	86,994.00
398	KISUMU	LENOVO THINK CENTRE EDGE	S1NFL50	51,000.00
399	KISUMU	LENOVO THINK CENTRE EDGE	S1NFM79	51,000.00
400	KISUMU	CISCO ROUTER 2801	FCZ1152924H	130,000.00
401	KISUMU	CISCO SWITCH 2960	FOC120276P0	150,000.00
402	KITALE	DELL 210	5C5FC2J	102,435.00
403	KITALE	DELL 320	7CY8Q2J	50,000.00
404	KITALE	DELL 320	8W72L3J	

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				64,000.00
405	KITALE	DELL 320	GU5FC2J	64,000.00
406	KITALE	DELL 320	H5GHQ2J	50,000.00
407	KITALE	DELL 380	FY8M5BS	70,000.00
408	KITALE	DELL 755	C39104J	105,000.00
409	KITALE	DELL 755	F39104J	105,000.00
410	KITALE	HP COMPAQ	52BYVIS	86,994.00
411	KITALE	LENOVO THINK CENTRE EDGE	S1LZG74	51,000.00
412	KITALE	LENOVO THINK CENTRE EDGE	S1LZG46	51,000.00
413	KITALE	LENOVO THINK CENTRE EDGE	S1LZH10	51,000.00
414	KITALE	PRINTER KYOCERA	QAW0719464	200,000.00
415	KITALE	CISCO ROUTER 2801	FCZ11241211	130,000.00
416	KITALE	CISCO SWITCH 2960	FOC1203X24P	150,000.00
417	LEGAL	DELL 210	467GC2J	72,295.00
418	LEGAL	DELL 210	BMWV41J	102,435.00
419	LEGAL	DELL 210L	357GC2J	102,435.00
420	LEGAL	DELL 210L	567GC2J	102,435.00
421	LEGAL	DELL 210L	C57GC2J	102,435.00
422	LEGAL	DELL 210L	CB5FC2J	102,435.00
423	LEGAL	DELL 210L	D37GC2J	102,435.00
424	LEGAL	DELL 260	GL0081J	95,600.00
425	LEGAL	DELL 270	1PWV41J	99,064.00
426	LEGAL	DELL 320	5BSV43J	88,200.00
427	LEGAL	DELL 320	5D9603J	88,200.00
428	LEGAL	DELL 320	895V43J	88,200.00
429	LEGAL	DELL 320	DB9603J	88,200.00
430	LEGAL	DELL 320	HC9603J	88,200.00

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431	LEGAL	DELL 755	639104J	105,000.00
432	LEGAL	DIMENSION 2400	C6CLVOJ	95,932.00
433	LEGAL	HP COMPAQ	CZC5261BW7	86,994.00
434	LEGAL	TOSHIBA	3D168904S	65,000.00
435	LEGAL	TOSHIBA	3D169005S	65,000.00
436	LEGAL	TOSHIBA	Z7285512K	103,500.00
437	LEGAL	LENOVO THINK CENTRE EDGE	S1LZF68	51,000.00
438	LEGAL	LENOVO THINK CENTRE EDGE	S1LZH03	51,000.00
439	LEGAL	LENOVO THINK CENTRE EDGE	S1LZL25	51,000.00
440	LEGAL	LENOVO THINK CENTRE EDGE	S1LZH08	51,000.00
441	LEGAL	LENOVO THINK CENTRE EDGE	S1LZF65	51,000.00
442	LEGAL	LENOVO THINK CENTRE EDGE	S1LZK52	51,000.00
443	LEGAL	LENOVO THINK CENTRE EDGE	S1LZK58	51,000.00
444	LEGAL	LENOVO THINK CENTRE EDGE	S1LZG68	51,000.00
445	LEGAL	PRINTER KYOCERA	QAW0718975	200,000.00
446	LOITOKITOK	DELL 210	G4X8Q2J	102,435.00
447	LOITOKITOK	DELL 380	6Z8M5BS	70,000.00
448	LOITOKITOK	DELL 755	(AFC/LTK)/78-C1)	105,000.00
449	LOITOKITOK	DELL 755	439104J	105,000.00
450	LOITOKITOK	DELL 755	859104J	105,000.00
451	LOITOKITOK LOITOKTOK	HP COMPAQ LENOVO THINK CENTRE	CZC5261BWO	86,994.00
452	LOITOKTOK	EDGE	S1NFL06	51,000.00
453	LOITOKTOK	LENOVO THINK CENTRE EDGE	S1NFM63	51,000.00
454	LOTOKTOK	CISCO SWITCH 2960		150,000.00
455	MACHAKOS	DELL 320	3C9603J	64,000.00
456	MACHAKOS	DELL 320	76GHQ2J	50,000.00
457	MACHAKOS	DELL 320	85GHQ2J	

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				50,000.00
458	MACHAKOS	DELL 320	CKC9Q2J	50,000.00
459	MACHAKOS	DELL 380	D68M5BS	70,000.00
460	MACHAKOS	DELL 755	349104J	105,000.00
461	MACHAKOS	DELL POWEREDGE 1900	GW72L3J	293,640.00
462	MACHAKOS	HP COMPAQ	CZC5261BVG	86,994.00
463	MACHAKOS	CISCO ROUTER 2801	FCZ12141215	130,000.00
464	MACHAKOS	CISCO SWITCH 2960	FOC12033BL7	150,000.00
465	MD	DELL 320	4D9603J	88,200.00
466	MD	LENOVO THINK CENTRE EDGE	S1LZH48	51,000.00
467	MD	LENOVO THINK CENTRE EDGE	S1LZF78	51,000.00
468	MD	TOSHIBA LAPTOP	2B418352K	62,500.00
469	MD	TOSHIBA LAPTOP	3B074680K	62,500.00
470	MD	PRINTER KYOCERA FS- 1116MFP	XLS82Z33495	
471	MERU	DELL 210	8G5FC2J	102,435.00
472	MERU	DELL 320	BBY8Q2J	50,000.00
473	MERU	DELL 320	BKC9Q2J	50,000.00
474	MERU	DELL 320	DZW8Q2J	50,000.00
475	MERU	DELL 380	3V9M5BS	70,000.00
476	MERU	DELL POWER EDGE 1800	DW72L3J	293,640.00
477	MERU	HP COMPAQ	CZC5261BVV	86,994.00
478	MERU	LENOVO THINK CENTRE EDGE	S1NFL25	51,000.00
479	Meru	PRINTER KYOCERA	V1C4814287	169,000.00
480	MERU	CISCO ROUTER 2801	FCZ1214121A	130,000.00
481	MERU	CISCO SWITCH 2960	FOC120337S5	150,000.00
482	MIGORI	DELL 210L	257GC2J	102,435.00
483	MIGORI	DELL 320	995V43J	64,000.00

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484	MIGORI	DELL 380	F79M5BS	70,000.00
485	MIGORI	DELL 755	G49104J	105,000.00
486	MIGORI	DELL 755	J19104J	105,000.00
487	MIGORI	DELL 755	NA	105,000.00
488	MIGORI	HP COMPAQ	CZC526IBVM	86,994.00
489	MIGORI	CISCO ROUTER 2801	FCZ1306103Y	130,000.00
490	MIGORI	CISCO SWITCH 2960	FOC12224Z1U	150,000.00
491	MOLO	DELL 210L	457G2J	102,435.00
492	MOLO	DELL 210L	857GC2J	102,435.00
493	MOLO	DELL 755	769104J	105,000.00
494	MOLO	DELL 755	J39104J	105,000.00
495	MOLO	HP COMPAQ	CZC5261BVX	86,994.00
496	MOLO	LENOVO THINK CENTRE EDGE	S1LZG09	51,000.00
497	MOLO	LENOVO THINK CENTRE EDGE	S1LZK43	51,000.00
498	MOLO	LENOVO THINK CENTRE EDGE	S1LZL49	51,000.00
499	MOLO	LENOVO THINK CENTRE EDGE	S1LZL35	51,000.00
500	MOLO	CISCO ROUTER 2801	FCZ13061041	130,000.00
501	MOLO	CISCO SWITCH 2960	FOC12521NSE	150,000.00
502	MPEKETONI	DELL 390	4L2NVQ1	74,490.00
503	MPEKETONI	DELL 390	8HMKVQ1	74,490.00
504	MPEKETONI	DELL 390	8PLSVQ1	74,490.00
505	MPEKETONI	DELL 390	9LMKVQ1	74,490.00
506	MPEKETONI	DELL 390	FM2NVQ1	74,490.00
507	MPEKETONI	CISCO SWITCH 2960		150,000.00
508	MURANGA	DELL 170	42S1DIJ	120,640.00
509	MURANGA	DELL 170	H5LFT3J	102,435.00
510	MURANGA	DELL 210	IK5FC2J	

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				102,435.00
511	MURANGA	DELL 380	IW9M5BS	70,000.00
512	MURANGA	DELL 755	619104J	105,000.00
513	MURANGA	DELL 755	B29104J	105,000.00
514	MURANGA	HP COMPAQ	CZC5261BW8	86,994.00
515	MURANGA	LENOVO THINK CENTRE EDGE	S1LZF71	51,000.00
516	MURANGA	LENOVO THINK CENTRE EDGE	S1LZH04	51,000.00
517	Muranga	PRINTER KYOCERA	V1C4815809	169,000.00
518	MURANGA	CISCO ROUTER 2801	FCZ130595LV	130,000.00
519	MURANGA	CISCO SWITCH 2960	FOC12521H8X	150,000.00
520	NAIVASHA	DELL 380	968M5BS	70,000.00
521	NAIVASHA	DELL 755	219104J	105,000.00
522	NAIVASHA	DELL 755	239104J	105,000.00
523	NAIVASHA	DELL 755	959104J	105,000.00
524	NAIVASHA	DELL GX 260	JBWV41J1	50,000.00
525	NAIVASHA	DELL POWEREDGE 2900	34LFT3J	330,000.00
526	NAIVASHA	DELL SERVER 1900	11	330,000.00
527	NAIVASHA	HP COMPAQ	CZC5261BTZ	86,994.00
528	NAIVASHA	LENOVO THINK CENTRE EDGE		51,000.00
529	NAIVASHA	LENOVO THINK CENTRE EDGE		51,000.00
530	Naivasha	PRINTER KYOCERA	V1C4610898	169,000.00
531	NAIVASHA	CISCO SWITCH 2960		150,000.00
532	NAKURU	DELL 320	089003J	50,000.00
533	NAKURU	DELL 320	539104J	50,000.00
534	NAKURU	DELL 380	F8BM5BS	50,000.00
535	NAKURU	DELL POWEREDGE 1800	D57GC2J	50,000.00
536	NAKURU	LENOVO THINK CENTRE EDGE	S1LZF87	51,000.00

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537	NAKURU	LENOVO THINK CENTRE EDGE	S1LZK46	51,000.00
538	NAKURU	LENOVO THINK CENTRE EDGE	S1LZK03	51,000.00
539	NAKURU	LENOVO THINK CENTRE EDGE	S1LZG93	51,000.00
540	NAKURU	LENOVO THINK CENTRE EDGE	S1LZF94	51,000.00
541	NAKURU	LENOVO THINK CENTRE EDGE	S1LZK80	51,000.00
542	Nakuru	PRINTER KYOCERA	QAW0719446	200,000.00
543	NAKURU	CISCO ROUTER 2801	FCZ10131490	130,000.00
544	NAKURU	CISCO SWITCH 2960	FOC1027X6FL	150,000.00
545	NANYUKI	DELL 170	7B5FC2J	120,640.00
546	NANYUKI	DELL 380	FT8M5BS	70,000.00
547	NANYUKI	DELL 755	549104J	105,000.00
548	NANYUKI	DELL 755	C29104J	105,000.00
549	NANYUKI	DELL 755	HO0104J	105,000.00
550	NANYUKI	DELL 755	J29104J	105,000.00
551	NANYUKI	DELL POWER EDGE 2900	85LFT3J	330,000.00
552	NANYUKI NANYUKI	LENOVO THINK CENTRE EDGE	S1LZG69	51,000.00
553	Nanyuki	PRINTER KYOCERA	V1C4713127	169,000.00
554	NANYUKI	CISCO ROUTER 2801	FCZ130595LS	130,000.00
555	NANYUKI	CISCO SWITCH 2960	FOC11436479	150,000.00
556	NAROK	DELL 170	9Y3VHIS	120,640.00
557	NAROK	DELL 210L	447GC2J	102,435.00
558	NAROK	DELL 210L	647GC2J1	102,435.00
559	NAROK	DELL 210L	D47GC2J	102,435.00
560	NAROK	DELL 270	6BWV4IS	121,000.00
561	NAROK	DELL 320	2F960JL	64,000.00
562	NAROK	DELL 320	3CY8Q2J	50,000.00
563	NAROK	DELL 320	BCY8Q2J	

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				50,000.00
564	NAROK	DELL POWEREDGE 1900	FW72L3J	293,640.00
565	NAROK	HP COMPAQ	CNOTC670708215CBG2OT	86,994.00
566	Narok	PRINTER KYOCERA		200,000.00
567	NAROK	CISCO ROUTER 2801	FCZ11529273	130,000.00
568	NAROK	CISCO SWITCH 2960	FOC11321LXY	150,000.00
569	NGONG	DELL 210	CC5FC2J	102,435.00
570	NGONG	DELL 210	J85VC2J	102,435.00
571	NGONG	DELL 320	44GHQ2J	50,000.00
572	NGONG	DELL 320	B6GHQ2J	50,000.00
573	NGONG	DELL 320	G1X8Q2J	50,000.00
574	NGONG	DELL 320	GJC9Q2J	50,000.00
575	NGONG	DELL 380	73BM5B5	70,000.00
576	NGONG	DELL 380	73BM5BS	70,000.00
577	NGONG	DELL POWEEREDGE 1900	6W72L3J	293,640.00
578	NGONG	HP COMPAQ	CZC5261BV7	86,994.00
579	NGONG	LENOVO THINK CENTRE EDGE	S1LZK07	51,000.00
580	NGONG	LENOVO THINK CENTRE EDGE	S1LZK60	51,000.00
581	NGONG	LENOVO THINK CENTRE EDGE	S1LZG54	51,000.00
582	Ngong	PRINTER KYOCERA	V1C4813985	169,000.00
583	NGONG	CISCO ROUTER 2801	FCZ115292EH	130,000.00
584	NGONG	CISCO SWITCH 2960	FOC120307M2	150,000.00
585	NYAHURURU	DELL 210L	G57GC2J	102,435.00
586	NYAHURURU	DELL 320	13X8Q2J	50,000.00
587	NYAHURURU	DELL 320	65GHQ2J	50,000.00
588	NYAHURURU	DELL 320	9DY8Q2J	50,000.00
589	NYAHURURU	DELL 380	6T9M5BS	70,000.00

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590	NYAHURURU	DELL POWER EDGE 1900	7W7213J	293,640.00
591	NYAHURURU	HP COMPAQ	CZC5261BVQ	86,994.00
592	NYAHURURU	LENOVO THINK CENTRE EDGE	S1NFK86	51,000.00
593	Nyahururu	PRINTER KYOCERA	V1C4610689	169,000.00
594	NYAHURURU	CISCO ROUTER 2801	FCZ115292ED	130,000.00
595	NYAHURURU	CISCO SWITCH 2960	FOC120330J3	150,000.00
596	NYEERI	HP COMPAQ	CZC5261BVP	86,994.00
597	NYERI	DELL 210	367GC2J	102,435.00
598	NYERI	DELL 210	4BIGC2J	102,435.00
599	NYERI	DELL 210	4C5FC2J	102,435.00
600	NYERI	DELL 210	B57GC2J	102,435.00
601	NYERI	DELL 210	G85FC2J	102,435.00
602	NYERI	DELL 320	937GC2J	88,200.00
603	NYERI	DELL 320	GD9603J	88,200.00
604	NYERI	DELL 755	729104J	105,000.00
605	NYERI	HP COMPAQ	CNC5261BVP	86,994.00
606	NYERI	HP COMPAQ	CZC5261BVR	86,994.00
607	NYERI	LENOVO THINK CENTRE EDGE	S1LZG87	51,000.00
608	NYERI	LENOVO THINK CENTRE EDGE	S1LZK51	51,000.00
609	NYERI	LENOVO THINK CENTRE EDGE	S1LZF91	51,000.00
610	NYERI	LENOVO THINK CENTRE EDGE	S1LZK30	51,000.00
611	NYERI	LENOVO THINK CENTRE EDGE	S1LZG53	51,000.00
612	Nyeri	PRINTER KYOCERA	QAW0719342	200,000.00
613	NYERI	CISCO ROUTER 2801	FCZ1013249H	130,000.00
614	NYERI	CISCO SWITCH 2960	FOC10272X79	150,000.00
615	OPERATIONS	DELL 210	967GC2J	102,435.00
616	OPERATIONS	DELL 210L	3B5FC2J	

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				102,435.00
617	OPERATIONS	DELL 210L	757GC2J	102,435.00
618	OPERATIONS	DELL 210L	7H5FC2J	102,435.00
619	OPERATIONS	DELL 210L	GB5FC2J	102,435.00
620	OPERATIONS	DELL 210L	GJ5FC2J	102,435.00
621	OPERATIONS	DELL 270	2PWV41J	99,064.00
622	OPERATIONS	DELL 320	7D9603J	88,200.00
623	OPERATIONS	DELL 320	FF9603J	88,200.00
624	OPERATIONS	DELL 320	JD9603J	88,200.00
625	OPERATIONS	DELL 320	2KC9Q2J	50,000.00
626	OPERATIONS	DELL 380	72845BS	88,200.00
627	OPERATIONS	DELL LAPTOP	J9BSRN1	69,000.00
628	OPERATIONS	TOSHIBA	3D030850S	69,000.00
629	OPERATIONS	TOSHIBA	9C278538R	69,000.00
630	OPERATIONS	TOSHIBA LAPTOP	98338744Q	110,000.00
631	OPERATIONS	LENOVO THINK CENTRE EDGE	S1LZK09	51,000.00
632	OPERATIONS	LENOVO THINK CENTRE EDGE	S1LZK95	51,000.00
633	OPERATIONS	LENOVO THINK CENTRE EDGE	S1LZK11	51,000.00
634	OPERATIONS	LENOVO THINK CENTRE EDGE	S1LZG96	51,000.00
635	OPERATIONS	PRINTER KYOCERA	QAW0719296	200,000.00
636	OPRTNS	DELL 270	JBWV41J	99,064.00
637	OYUGIS	DELL 390	7QMKVQ1	74,490.00
638	OYUGIS	DELL 390	9SQMVQ1	74,490.00
639	OYUGIS	DELL 390	9VQMVQ1	74,490.00
640	OYUGIS	DELL 390	GBL3LVQ1	74,490.00
641	OYUGIS	DELL 390	JK3LVQ1	74,490.00
642	OYUGIS	CISCO SWITCH 2960		150,000.00

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643	PROC	ACER CPU	DTVDJEM112233007E29600	65,000.00
644	PROC	DELL 170	657GC2J	120,640.00
645	PROC	DELL 210	GS4VH1S	102,435.00
646	PROC	DELL 320	55X8Q2J	50,000.00
647	PROC	DELL 755	D49104J	105,000.00
648	PROC	DELL 755	H29104J	105,000.00
649	PROC	LG-MONITOR	204NDCR64891	25,500.00
650	PROC	LG-MONITOR	204NDDM27242	25,500.00
651	PROC	LG-MONITOR	204NDJX272521	25,500.00
652	PROC	LG-MONITOR	204NDKD26669	25,500.00
653	PROC	LG-MONITOR	204NDSK64870	25,500.00
654	PROC	LG-MONITOR	204NDTC64873	25,500.00
655	PROC	TOSHIBA LAPTOP	79173467K	95,000.00
656	PROC	TOSHIBA LAPTOP	79173795K	95,000.00
657	PROCUREMENT	LENOVO THINK CENTRE EDGE	S1LZG65	51,000.00
658	PROCUREMENT	LENOVO THINK CENTRE EDGE	S10038XQ	51,000.00
659	PROCUREMENT	LENOVO THINK CENTRE EDGE	S1LZK49	51,000.00
660	Procurement	PRINTER KYOCERA		200,000.00
661	PROJECT MGNT	DELL 3010	37JWLV1	79,500.00
662	PROJECT MGNT	DELL 3010	68JWLV1	79,500.00
663	PROJECT MGNT	DELL 3010	BSGWLV1	79,500.00
664	PROJECT MGNT	DELL 3010	C018WLV1	79,500.00
665	PROJECT MGNT	DELL 3010	G6JWLV1	79,500.00
666	PROJECT MGNT	DELL 3010	GBKWLV1	79,500.00
667	PROJECT MGNT	LAPTOP TOSHIBA	ZC027348R	78,500.00
668	RISK UNIT	DELL 210L	G37GC2J	102,435.00
669	RISK UNIT	TOSHIBA LAPTOP	3BO56497K	

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				62,500.00
670	RISK UNIT	TOSHIBA LAPTOP	9C278538R	62,500.00
671	S.BOARD	DELL 210L	BD5FC2J	102,435.00
672	THIKA	DELL 170	H9K7W1J	120,640.00
673	THIKA	DELL 210	F57GC2J1	50,000.00
674	THIKA	DELL 210	J57GC2J	72,295.00
675	THIKA	DELL 320	1CY8Q2J	50,000.00
676	THIKA	DELL 320	25GHQ2J	50,000.00
677	THIKA	DELL 320	CBY8Q2J	50,000.00
678	THIKA	DELL 380	3P8M5BS	70,000.00
679	THIKA	DELL POWEREDGE 1900	66LFT3J	293,640.00
680	THIKA	DELL POWEREDGE 1900	9W72L3J	293,640.00
681	THIKA	HP COPMAQ	CZC5261BW5	86,994.00
682	THIKA	LENOVO THINK CENTRE EDGE	S1LZG80	51,000.00
683	THIKA	LENOVO THINK CENTRE EDGE	S1LZG95	51,000.00
684	THIKA	LENOVO THINK CENTRE EDGE	S1LZF81	51,000.00
685	Thika	PRINTER KYOCERA	V1C4814537	169,000.00
686	THIKA	CISCO ROUTER 2801	FCZ11552927J	130,000.00
687	THIKA	CISCO SWITCH 2960	FOC12033BS1	150,000.00
688	TURBO	DELL 170	3T4VHIS	120,640.00
689	TURBO	DELL 210	685FC2J	102,435.00
690	TURBO	DELL 210	JD5FC2J	64,000.00
691	TURBO	DELL 320	7DY8Q2J	50,000.00
692	TURBO	DELL 320	DBY8Q2J	50,000.00
693	TURBO	DELL 320	DKC9Q2J	86,994.00
694	TURBO	DELL 380	B28M5BS	70,000.00
695	TURBO	LENOVO THINK CENTRE EDGE	S1LZH01	51,000.00

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696	TURBO	LENOVO THINK CENTRE EDGE	S1LZK56	51,000.00
697	Turbo	PRINTER KYOCERA	V1C4713331	169,000.00
698	TURBO	CISCO SWITCH 2960		150,000.00
699	UKUNDA	DELL 170	1Y3VH1S	50,000.00
700	UKUNDA	DELL 210	247GC2J	102,435.00
701	UKUNDA	DELL 210	CZC5261BV2	102,435.00
702	UKUNDA	DELL 260	D6CLVOJ	107,416.00
703	UKUNDA	DELL 270	CZC5261BVC	109,399.00
704	UKUNDA	DELL 320	7FY802J	64,000.00
705	UKUNDA	DELL 380	F89M5BS	70,000.00
706	UKUNDA	HP COMPAQ	CZC5261BWB	86,994.00
707	UKUNDA	CISCO ROUTER 2801	FCZ115292ED	130,000.00
708	UKUNDA	CISCO SWITCH 2960	FOC12033BMJ	150,000.00
709	WOTE	DELL 210	2G5FC2J	72,295.00
710	WOTE	DELL 380	CT9M58S	70,000.00
711	WOTE	DELL 755	6R6104J	105,000.00
712	WOTE	DELL 755	C59104J	105,000.00
713	WOTE	DELL 755	GO9104J	105,000.00
714	WOTE	DELL 755	J49104J	105,000.00
715	WOTE	HP COMPAQ	CZC5261BVK	86,994.00
716	WOTE	LENOVO THINK CENTRE EDGE	S1LZH09	51,000.00
717	WOTE	CISCO ROUTER 2801	FCZ1306103X	130,000.00
718	WOTE	CISCO SWITCH 2960	FOC12521NSC	150,000.00
719	ZIWA	DELL 210	9Y80RAJ	72,295.00
720	ZIWA	DELL 380	2Z8M5BS	70,000.00
721	ZIWA	DELL 380	388M5BS	70,000.00
722	ZIWA	DELL 380	41BM5BS	

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				70,000.00
723	ZIWA	DELL 380	AK70R4J	70,000.00
724	ZIWA	HP COMPAQ	CZC561BVH	86,994.00
725	Ziwa	PRINTER KYOCERA	V1C4814285	169,000.00
726	ZIWA	CISCO SWITCH 2960		150,000.00
727	HOLA	LENOVO THINK CENTRE EDGE	S1LZG75	51,000.00
728	HOLA	LENOVO THINK CENTRE EDGE	S1LZG36	51,000.00
729	HOLA	LENOVO THINK CENTRE EDGE	S1LZG26	51,000.00
730	HOLA	LENOVO THINK CENTRE EDGE	S1LZG89	51,000.00
		TOTAL	KES 82,571,724.00	

SECTION VI - STANDARD FORMS

Notes on the standard Forms

- 1. Form of TENDER** - The form of Tender must be completed by the tenderer and submitted with the tender documents. It must also be duly signed by duly authorized representatives of the tenderer.
- 2. Price Schedule Form** - The price schedule form must similarly be completed and submitted with the tender.
- 3. Confidential Business Questionnaire Form** - This form must be completed by the tenderer and submitted with the tender documents.
- 4. Tender Security Form**
- 5. Integrity Declaration Form**
- 6. Non-Debarment Statement Form**

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6.1 Form of Tender

To: Agricultural Finance Corporation
P.O. Box 30367 - 00100
NAIROBI

Date: _____

Tender No: AFC-03c-03-2018

Tender Name: Provision of Other Insurance Services

Gentlemen and/or Ladies:-

1. Having examined the Tender documents including Addenda No. (Insert numbers) the receipt of which is hereby duly acknowledged, we the undersigned, offer to provide Insurance Services under this tender in conformity with the said Tender document for the sum of
[Total Tender amount in words and figures]
or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.
2. We undertake, if our Tender is accepted, to provide the Insurance Cover Services in accordance with the conditions of the tender.
3. We agree to abide by this Tender for a period of[number] days from the date fixed for Tender opening of the Instructions to Tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. This Tender, together with your written acceptance thereof and your notification of award, shall constitute a Contract between us subject to the signing of the contract by both parties.
5. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ 2018

[Signature]

[In the capacity of]

Duly authorized to sign tender for and on behalf of _____

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6.2 Price Schedule Form

ITEM NO.	DESCRIPTION OF INSURANCE COVER	TOTAL PREMIUM (KES)
1.	Private car	
2.	Motor contingent	
3.	Commercial vehicle	
4.	Fire Insurance	
5.	Public liability	
6.	Fidelity guarantee	
7.	All risks	
8.	Burglary	
9.	Money in Transit	
10.	Micro Sure (Computer)	
Other Costs (Where Applicable)		
GRAND TOTAL QUOTED		

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6.3 CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particular indicated in Part 1 and either Part 2(a), 2(b), or 2(c) which ever applies to your type of business.

You are advised that it is a serious offence to give false information on this Form.

Part 2 General:

Business Name
Location of business premises
Plot No. Street/Road
Postal Address Tel. No. Fax Email
Nature of business
Registration Certificate No.

Maximum value of business which you can handle at any one time KES
Name of your bankers Branch

Part 2(a) – Sole Proprietor:

Your name in full Age
Nationality Country of origin
Citizenship details.....

Part 2(b) – Partnership – Give details of partners as follows

	Name	Nationality	Citizenship Details	Shares
1.
2.
3.

Part 2(c) – Registered Company:

Private or public
State the nominal and issued capital of the company –
Nominal KES Issued KES
Give details of all directors as follows

	Name	Nationality	Citizenship Details	Shares
1.
2.
3.

Date: **Signature of Tenderer:**

If a citizen, indicate under "Citizenship Details" whether by Birth, Naturalization or Registration

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6.4 Tender Security Form

Whereas [Name of the Tenderer]
(Hereinafter called "the tenderer") has submitted its tender dated [Date of submission of tender] for the supply, installation and commissioning of [Name and/or Description of the equipment] (Hereinafter called "the Tender") KNOW ALL PEOPLE by these presents that WE of having our registered office at (Hereinafter called "the Bank"), are bound unto [Name of procuring entity} (Hereinafter called "the Procuring entity") in the sum of For which payment well and truly to be made to the said Procuring entity, the Bank binds itself, its successors, and assigns by these presents.

Sealed with the Common Seal of the said Bank this ___ day of ____ 20 __

THE CONDITIONS of this obligation are:-

1. If the tenderer withdraws its Tender during the period of tender validity specified by the tenderer on the Tender Form; or
2. If the tenderer, having been notified of the acceptance of its Tender by the Procuring entity during the period of tender validity:
 - (a) fails or refuses to execute the Contract Form, if required; or
 - (b) fails or refuses to furnish the performance security in accordance with the Instructions to Tenderers;

We undertake to pay to the Procuring entity up to the above amount upon receipt of its first written demand, without the Procuring entity having to substantiate its demand, provided that in its demand the Procuring entity will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This tender guarantee will remain in force up to and including thirty (30) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the above date.

[Signature of the bank]_____

(Amend accordingly if provided by Insurance Company)

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6.5 INTEGRITY DECLARATION FORM

I/We/Messrs.....of
Street/Avenue, Building, P.O. Box Code of (Town)
(Nationality)

Phone Email
Declare that Public procurement is based on a free and fair competitive tendering process which should not be open to abuse.

I/We
Declare that I/We will offer or facilitate, directly or indirectly, any inducement or reward to any public officer, their relations or business associates, in connection with.

Tender Name:

Tender No:

For/or in the subsequent performance of the contract if I/We am/are successful.

Dated this Day of 20.....

Authorized Signature Official Stamp

Name and Title of Signatory

.....

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6.6 NON-DEBARMENT STATEMENT FORM

I/We/Messrs of
Street/Avenue, Building, P.O. Box Code of (Town)
..... (Nationality)

Phone Email
Declare that I/We/Messrs Are not
debarred from participating in Public procurement by the Public Procurement
Regulatory Authority pursuant to section 41 of the Public Procurement and Asset
Disposal Act, 2015.

Dated this Day of 20.....

Authorized Signature

Official Stamp

Name and Title of Signatory
.....