

Agricultural Finance Corporation



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**TENDER DOCUMENT FOR PROVISION OF
REPAIRS & MAINTENANCE SERVICES
FOR COMPUTER EQUIPMENT & ACCESSORIES**

FOR THE FINACIAL YEAR 2018/2019

TENDER NO. AFC/03/2018

Closing Date: Tuesday, 24th April, 2018 at 12.00Noon

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SECTION I - INVITATION FOR TENDERS

Date: 03-04-2018

TENDER NO: AFC/08/03/2018

TENDER NAME: Repair and Maintenance Services for Computer Equipment and Accessories

- 1.1** The Agricultural Finance Corporation invites eligible candidates to bid through IFMIS for Provision of **Repair and Maintenance Services for Computer Equipment and Accessories**.
- 1.2** Interested eligible candidates may obtain tender documents from the Corporation's website: www.agrifinance.org, free of charge.
- 1.3** Prices quoted should be net inclusive of all taxes and delivery costs, must be expressed in Kenya shillings (KES) and shall remain valid for a period of **(120)** days from the closing date of the tender.
- 1.4** Bidders are expected to participate through IFMIS. Please login to: <http://ifmisapp01.treasury.go.ke:8006>. In case of any query, please use the following addresses:

procurement@agrifinance.org

**The Managing Director,
Agricultural Finance Corporation,
P.O. Box 30367 – 00100 GPO,
NAIROBI.**

- 1.4** The bids should be received in IFMIS on or before **Tuesday, 24th April, 2018 at 12.00 Noon**
- 1.5** Tenders will be opened through IFMIS immediately thereafter in the presence of the Tenderers or their representatives who choose to attend the opening at **3rd Floor of Development House, along Moi Avenue, the AFC/ADC Conference Hall, at 2.30pm.**

**Head of Procurement
Agricultural Finance Corporation**

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SECTION II INSTRUCTIONS TO TENDERERS

2.1 Eligible Tenderers

2.1.1. This Invitation to tender is open to all Tenderers eligible as described in the instructions to Tenderers. Successful Tenderers shall provide the services for the stipulated duration from the **date** of commencement (**hereinafter referred to as the term**) specified in the tender documents.

2.1.2. The Agricultural Finance Corporation's **employees, committee members, board members and their relatives (spouse and children)** are not eligible to participate in the tender.

2.1.3. Tenderers shall provide the qualification information statement that the Tenderers (**including all members, of a joint venture and subcontractors**) is not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring Entity to provide Consulting Services for the preparation of the design, specifications, and other documents to be used for the procurement of the services under this Invitation for Tenders.

2.1.4. Tenderers involved in Corrupt or Fraudulent practices or debarred from participating in Public Procurement shall not be eligible.

2.2 Cost of Tendering

2.2.1 The Tenderers shall bear all costs associated with the preparation and submission of its tender, and the Agricultural Finance Corporation, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

2.3 Contents of tender documents

2.3.1 The tender document comprises of the documents listed below and addenda issued in accordance with clause 6 of these instructions to tenders

- i)** Instructions to Tenderers
- ii)** General Conditions of Contract
- iii)** Special Conditions of Contract
- iv)** Schedule of Requirements
- v)** Details of service
- vi)** Form of tender
- vii)** Price schedules
- viii)** Confidential Business Questionnaire Form

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- ix) Tender Security Form
- x) Integrity Declaration Form
- xi) Non-Debarment Statement Form

2.3.2 The Tenderer is expected to examine all instructions, forms, terms and specification in the tender documents. Failure to furnish all information required by the tender documents or to submit a tender not substantially responsive to the tender documents in every respect will be at the tenderers risk and may result in the rejection of its tender.

2.4 Clarification of Tender Documents

2.4.1 A Candidate making inquiries of the tender documents may notify the Agricultural Finance Corporation by post, fax or by email at the Agricultural Finance Corporation's address indicated in the Invitation for tenders. The Agricultural Finance Corporation will respond in writing to any request for clarification of the tender documents, which it receives not later than seven (7) days prior to the deadline for the submission of the tenders, prescribed by the Agricultural Finance Corporation. Written copies of the Agricultural Finance Corporation's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all candidates who have received the tender documents.

2.4.2 The Agricultural Finance Corporation shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

2.4.3 Preference where allowed in the evaluation of tenders shall not exceed 10%

2.5 Amendment of Tender Documents

2.5.1 At any time prior to the deadline for submission of tenders, the Agricultural Finance Corporation, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by issuing an addendum.

2.5.2 All prospective tenderers who have obtained the tender documents will be notified of the amendment by post, fax or email and such amendment will be binding on them.

2.5.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Agricultural Finance Corporation, at its discretion, may extend the deadline for the submission of tenders.

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2.6 Language of Tenders

2.6.1 The tender prepared by the tenderer, as well as all correspondences and documents relating to the tender exchanged by the Tenderer and the Agricultural Finance Corporation, shall be written in English language. Any printed literature furnished by the tenderer may be written in another language provided they are accompanied by an accurate English translation of the relevant passages in which case, for purposes of interpretation of the tender, the English translation shall govern.

2.7. Documents Comprising the Tender

2.7.1 The tender prepared by the tenderer shall comprise the following components:

- (a) A Tender Form and a Price Schedule;
- (b) Documentary evidence establishing that the tenderer is eligible to tender and is qualified to perform the contract if its tender is accepted;
- (c) Tender security of Kshs 100,000 valid for a period of 150 days from the date of tender opening in form of a bank or insurance guarantee or bankers cheque.
- (d) Declaration Form.

2.8. Form of Tender

2.8.1 The tenderer shall complete the Tender Form and the Price Schedule furnished in the tender documents, indicating the services to be provided.

2.9 Tender Prices

2.9.1 The tenderer shall indicate on the form of tender and the appropriate Price Schedule the unit prices and total tender price of the services it proposes to provide under the contract.

2.9.2 Prices indicated on the Price Schedule shall be the cost of the services quoted including all customs duties and VAT and other taxes payable.

2.9.3 Prices quoted by the tenderer shall remain fixed during the Term of the contract unless otherwise agreed by the parties. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

2.10. Tender Currencies

2.10.1 Prices shall be quoted in Kenya Shillings

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2.11. Tenderers Eligibility and Qualifications

2.11.1 Pursuant to paragraph 2.1 the tenderer shall furnish, as part of its tender, documents establishing the tenderers eligibility to tender and its qualifications to perform the contract if it's tender is accepted.

2.11.2 The documentary evidence of the Tenderer's qualifications to perform the contract if its tender is accepted shall establish to the Procuring entity's satisfaction that the tenderer has the financial and technical capability necessary to perform the contract.

2.12 Validity of Tenders

2.12.1 Tenders shall remain valid for 120 days after date of tender opening. A tender valid for a shorter period shall be rejected by the Corporation as non-responsive.

2.12.2 In exceptional circumstances, the Corporation may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender security provided shall also be suitably extended. A tenderer granting the request will not be required nor permitted to modify its tender.

2.13 Deadline for Submission of Tenders

2.13.1 Tenders must be received by the Agricultural Finance Corporation at the address specified under paragraph 2.15.2 not later than **Tuesday, 24th April, 2018 at 12.00 Noon**

2.13.2 The Agricultural Finance Corporation may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.5.3 in which case all rights and obligations of the Agricultural Finance Corporation and candidates previously subject to the deadline will thereafter be subject to the deadline as extended.

2.13.3 Bulky tenders which will not fit the tender box shall be received by the procuring entity as provided for in the appendix.

2.14 Modification and Withdrawal of Tenders

2.14.1 The Tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the Procuring entity prior to the deadline prescribed for submission of tenders.

2.14.2 The Tenderer's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in accordance with the provisions of paragraph

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2.15. A withdrawal notice may also be sent by fax or email but followed by a signed confirmation copy, postmarked not later than the deadline for submission of tenders.

2.14.3 No tender may be modified after the deadline for submission of tenders.

2.14.4 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity. Withdrawal of a tender during this interval may result in the Tenderer's forfeiture of its tender security, pursuant to paragraph 2.12.7.

2.15 Opening of Tenders

2.15.1 The Agricultural Finance Corporation will open all tenders in IFMIS in the presence of Tenderers' representatives who choose to attend, at **2.30p.m., Tuesday, 24th April, 2018**, and in the location specified in the invitation for tenders. The tenderers' representatives who are present shall sign a register evidencing their attendance.

2.15.2 The Tenderers' names, tender modifications or withdrawals, tender prices, discounts, and the presence or absence of requisite tender security and such other details as the Agricultural Finance Corporation, at its discretion, may consider appropriate, will be announced at the opening.

2.15.3 The Agricultural Finance Corporation will prepare minutes of the tender opening, which will be submitted to tenderers that signed the tender opening register and will have made the request.

2.16 Clarification of Tenders

2.16.1 To assist in the examination, evaluation and comparison of tenders the Agricultural Finance Corporation may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

2.16.2 Any effort by the tenderer to influence the Agricultural Finance Corporation in the Procuring entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

2.17 Preliminary Examination and Responsiveness

2.17.1 The Agricultural Finance Corporation will examine the tenders to determine whether they are complete, whether any computational errors have been

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made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the tenders are generally in order.

2.17.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the candidate does not accept the correction of the errors, its tender will be rejected, and its tender security forfeited. If there is a discrepancy between words and figures, the amount in words will prevail

2.17.3 The Agricultural Finance Corporation may waive any minor informality or non-conformity or irregularity in a tender which does not constitute a material deviation provided such waiver does not prejudice or affect the relative ranking of any tenderer.

2.17.4 Prior to the detailed evaluation, pursuant to paragraph 2.20, the Agricultural Finance Corporation will determine the substantial responsiveness of each tender to the tender documents. For purposes of these paragraphs, a substantially responsive tender is one which conforms to all the terms and conditions of the tender documents without material deviations the Agricultural Finance Corporation's determination of a tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.

2.17.5 If a tender is not substantially responsive, it will be rejected by the Agricultural Finance Corporation and may not subsequently be made responsive by the tenderer by correction of the nonconformity.

2.18 Conversion to single currency

2.18.1 Where other currencies are used, the Agricultural Finance Corporation will convert those currencies to Kenya Shillings using the selling exchange rate on the date of tender closing provided by the Central Bank of Kenya.

2.19 Evaluation and Comparison of Tenders

2.19.1 The Agricultural Finance Corporation will evaluate and compare the tenders which have been determined to be substantially responsive.

2.19.2 The Agricultural Finance Corporation's evaluation of a tender will take into account, in addition to the tender price, the following factors, in the manner and to the extent indicated in paragraph 2.22.3.

- (a) Operational plan proposed in the tender;
- (b) Deviations in payment schedule from that specified in the Special Conditions of Contract

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2.19.3 Pursuant to paragraph 2.22.2 the following evaluation methods will be applied.

- (a) Operational Plan
- (b) The Agricultural Finance Corporation requires that the services under the Invitation for Tenders shall be performed at the time specified in the Schedule of Requirements. Tenders offering to perform longer than the Corporation's required delivery time will be treated as non-responsive and rejected.
- (c) Deviation in payment schedule
- (d) Tenderers shall state their tender price for the payment on schedule outlined in the special conditions of contract.
- (e) Tenders will be evaluated on the basis of this base price.
- (f) Tenderers are, however, permitted to state an alternative payment schedule and indicate the reduction in tender price they wish to offer for such alternative payment schedule. The Agricultural Finance Corporation may consider the alternative payment schedule offered by the selected Tenderer.

2.19.4 The tender evaluation committee shall evaluate the tender within 30 days from the date of opening the tender.

2.20 Preliminary Evaluation

The Preliminary Evaluation's purpose is to look at mandatory requirements needed to operate as a company; this does not have any score but it is marked Yes/No and if a Firm gets even One (1) No, it is disqualified at that stage. Please submit copies of the following mandatory requirements for Preliminary Evaluation:

Preliminary Evaluation Criteria

S/No.	Criteria	Yes	No
1.	Certificate of Incorporation /Registration Certificate		
2.	Valid trade License		
3.	Valid Tax Compliance Certificate		
4.	Valid Pin Certificate		
5.	Valid Vat Certificate		
6.	CR12 Certificate		
7.	Attach Director(s) National ID Card Copies		
8.	Confidential Business Questionnaire dully filled and signed by Company authorized Director(s)		

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- a) Please ensure that you adhere fully to the above requirements because this is an elimination stage. As mentioned above, if you miss even One (1) document you will be eliminated at this stage.

TECHNICAL EVALUATION CRITERIA

S/No.	Criteria	Weighting score	Maximum score
1.	Registration Documentation: <ul style="list-style-type: none"> ➤ Certificate of incorporation ➤ VAT/PIN Certificate ➤ AGPO Certificate ➤ Valid Trade License 	5	20
S/No.	Criteria	Weighting score	Maximum score
2.	Attach List of your company Equipments, including vehicles etc, or Capacity to Hire; Provide evidence in form of copies of logbooks of equipments or list of equipments, at least Five (5) equipments	2	10
3.	Current Bank statements for the last 3 years; Provide copies of certified Current Bank statements duly signed and stamped by your bank.	10	30
4.	Must have been in existence for a minimum of Three (3) Years. Will be verified by the Certificate of Incorporation /Registration Certificate.	2	10
Maximum Technical Total			70

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2.22 Contacting the procuring entity

2.22.1 No tenderer shall contact the Agricultural Finance Corporation on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

2.22.2 Any effort by a tenderer to influence the Agricultural Finance Corporation in its decisions on tender evaluation tender comparison or contract award may result in the rejection of the tenderers tender.

2.23 Award of Contract

a) Post qualification

2.23.1 In the absence of pre-qualification, the Agricultural Finance Corporation will determine to its satisfaction whether the tenderer that is selected as having submitted the lowest evaluated responsive tender is qualified to perform the contract satisfactorily.

2.23.2 The determination will take into account the tenderer's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the tenderers qualifications submitted by the tenderer, as well as such other information as the Procuring Entity deems necessary and appropriate.

2.23.3 An affirmative determination will be a prerequisite for award of the contract to the tenderer. A negative determination will result in rejection of the Tenderer's tender, in which event the Procuring Entity will proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform satisfactorily.

b) Award Criteria

2.23.4 The Agricultural Finance Corporation will award the contract to the successful tenderer whose tender has been determined to be substantially responsive and has been determined to be the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.

2.23.5 The Agricultural Finance Corporation reserves the right to accept or reject any tender and to annul the tendering process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected tenderer(s) or any obligation to inform the affected tenderer(s) of the grounds for the Agricultural Finance Corporation's action. If the Procuring Entity

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determines that none of the tenderers is responsive; the Agricultural Finance Corporation shall notify each tenderer who submitted a tender.

2.23.6 A tenderer who gives false information in the tender document about its qualification or who refuses to enter into a contract after notification of contract award shall be considered for debarment from participating in future **Public Procurement**.

2.24 Notification of award

2.24.1 Prior to the expiration of the period of tender validity, the Agricultural Finance Corporation will notify the successful tenderer in writing that its tender has been accepted.

2.24.2 The notification of award will signify the formation of the Contract subject to the signing of the contract between the tenderer and the Agricultural Finance Corporation pursuant. Simultaneously the other tenderers shall be notified that their tenders have not been successful.

2.25 Signing of Contract

2.25.1 At the same time as the Agricultural Finance Corporation notifies the successful tenderer that its tender has been accepted, the Agricultural Finance Corporation will simultaneously inform the other tenderers that their tenders have not been successful.

2.25.2 Within fourteen (**14**) **days** of receipt of the Contract Form, the successful tenderer shall sign and date the contract and return it to the Agricultural Finance Corporation.

2.25.3 The parties to the contract shall have it signed within **30 days** from the date of notification of contract award unless there is an administrative review request.

2.26 Corrupt or Fraudulent Practices

2.26.1 The Agricultural Finance Corporation requires that tenderers observe the highest standard of ethics during the procurement process and execution of contracts. A tenderer shall sign a declaration that he has not and will not be involved in corrupt or fraudulent practices.

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2.26.2 The Agricultural Finance Corporation will reject a proposal for award if it determines that the tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

2.26.3 Further, a tenderer who is found to have indulged in corrupt or fraudulent practices risks being debarred from participating in public procurement in Kenya.

APPENDIX TO INSTRUCTIONS TO THE TENDERERS

Notes on the appendix to instruction to Tenderers

- 1.** The appendix to instructions to tenderers is intended to assist the Agricultural Finance Corporation in providing specific information in relation to corresponding clauses in the instructions to tenderers included in section II and the appendix has to be prepared for each specific procurement.
- 2.** The Agricultural Finance Corporation should specify in the appendix information and requirements specific to the circumstances of the Agricultural Finance Corporation, the processing of the procurement and the tender evaluation criteria that will apply to the tenderers.
- 3.** In preparing the appendix the following aspects should be taken into consideration:
 - a.** The information that specifies and complements provisions of section III to be incorporated.
 - b.** Amendments of section II as necessitated by the circumstances of the specific procurement to be also incorporated.
- 4.** Section II should remain intact and only be amended through the appendix.

Appendix to instructions to tenderers

The following information for procurement of services shall complement or amend the provisions of the instructions to tenderers. Wherever there is a conflict between the provisions of the instructions to tenderers and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the instructions to tenderers

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Instructions to tenderers	Particulars of appendix to instructions to tenderers
2.1	Particulars of eligible tenderers
2.10	Particulars of other currencies allowed.
2.11	Particulars of eligibility and qualifications documents of evidence required
2.12	Particulars of tender security if applicable.
2.24	Particulars of post – qualification if applicable
2.30	Particulars of performance security if applicable
Other's as necessary	Complete as necessary

SECTION III GENERAL CONDITIONS OF CONTRACT

3.1 Definitions

In this contract the following terms shall be interpreted as indicated:

- a) **"The contract"** means the agreement entered into between the Agricultural Finance Corporation and the tenderer as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- b) **"The Contract Price"** means the price payable to the tenderer under the Contract for the full and proper performance of its contractual obligations.
- c) **"The services"** means services to be provided by the contractor including materials and incidentals which the tenderer is required to provide to the Agricultural Finance Corporation under the Contract.
- d) **"The Procuring Entity"** means the organization sourcing for the services under this Contract.
- e) **"The contractor"** means the individual or firm providing the services under this Contract.
- f) **"GCC"** means general conditions of contract contained in this section
- g) **"SCC"** means the special conditions of contract
- h) **"Day"** means calendar day

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3.2 Application

These General Conditions shall apply to the extent that they are not superceded by provisions of other part of contract.

3.3 Standards

3.3.1 The services provided under this Contract shall conform to the 7 standards mentioned in the Schedule of requirements.

3.5 Patent Right's

The tenderer shall indemnify the Agricultural Finance Corporation against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the services under the contract or any part thereof.

3.7 Inspections and Tests

3.7.1 The Agricultural Finance Corporation or its representative shall have the right to inspect and/or to test the services to confirm their conformity to the Contract Specifications. The Agricultural Finance Corporation shall notify the tenderer in writing, in a timely manner, of the identity of any representatives retained for these purposes.

3.7.2 The inspections and tests may be conducted on the premises of the tenderer or its subcontractor(s). If conducted on the premises of the tenderer or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Agricultural Finance Corporation.

3.7.3 Should any inspected or tested services fail to conform to the Specifications, the Agricultural Finance Corporation may reject the services, and the tenderer shall either replace the rejected services or make alterations necessary to meet specification requirements free of cost to the Agricultural Finance Corporation.

3.7.4 Nothing in paragraph 3.7 shall in any way release the tenderer from any warranty or other obligations under this Contract.

3.8 Payment

3.8.1 The method and conditions of payment to be made to the tenderer under this Contract shall be specified in SCC.

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3.9 Prices

Prices charged by the contractor for services performed under the Contract shall not, with the exception of any Price adjustments authorized in SCC, vary from the prices by the tenderer in its tender or in the procuring entity's request for tender validity extension as the case may be. No variation in or modification to the terms of the contract shall be made except by written amendment signed by the parties.

3.10 Assignment

The tenderer shall not assign, in whole or in part, its obligations to perform under this contract, except with the procuring entity's prior written consent.

3.11 Termination for Default

The Agricultural Finance Corporation may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the tenderer, terminate this Contract in whole or in part:

- a)** If the tenderer fails to provide any or all of the services within the period(s) specified in the Contract, or within any extension thereof granted by the Agricultural Finance Corporation.
- b)** If the tenderer fails to perform any other obligation(s) under the Contract.
- c)** If the tenderer, in the judgment of the Agricultural Finance Corporation has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

In the event the Agricultural Finance Corporation terminates the Contract in whole or in part, it may procure, upon such terms and in such manner as it deems appropriate, services similar to those undelivered, and the tenderer shall be liable to the Agricultural Finance Corporation for any excess costs for such similar services.

3.12 Termination of insolvency

The Agricultural Finance Corporation may at the anytime terminate the contract by giving written notice to the contractor if the contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the contractor, provided that such termination will not produce or affect any right of action or remedy, which has accrued or will accrue thereafter to the Agricultural Finance Corporation.

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3.13 Termination for convenience

3.13.1 The Agricultural Finance Corporation by written notice sent to the contractor may terminate the contract in whole or in part, at any time for its convenience. The notice of termination shall specify that the termination is for the Agricultural Finance Corporation convenience, the extent to which performance of the contractor of the contract is terminated and the date on which such termination becomes effective.

3.13.2 For the remaining part of the contract after termination the Agricultural Finance Corporation may elect to cancel the services and pay to the contractor on agreed amount for partially completed services.

3.14 Resolution of disputes

The Agricultural Finance Corporation's and the contractor shall make every effort to resolve amicably by direct informal negotiations any disagreement or dispute arising between them under or in connection with the contract.

If after thirty (30) days from the commencement of such informal negotiations both parties have been unable to resolve amicably a contract dispute either party may require that the dispute be referred for resolution to the formal mechanisms specified in the SCC.

3.15 Governing Language

The contract shall be written in the **English Language**. All correspondence and other documents pertaining to the contract, which are exchanged by the parties, shall be written in the same language.

3.16 Force Majeure

The contractor shall not be liable *for* forfeiture of its performance security where applicable, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

3.17 Applicable Law.

The contract shall be interpreted in accordance with the laws of Kenya unless otherwise specified in the SCC.

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3.18 Notices

Any notices given by one party to the other pursuant to this contract shall be sent to the other party by post or by fax or E-mail and confirmed in writing to the other party's address specified in the SCC.

A notice shall be effective when delivered or on the notices effective date, whichever is later.

SECTION IV SPECIAL CONDITIONS OF CONTRACT

Notes on Special Conditions of Contract

The clauses in this section are intended to assist the Agricultural Finance Corporation in providing contract specific information in relation to corresponding clauses in the general conditions of contract.

The provisions of section IV complement the general conditions of contract included in section III, specifying contractual requirements linked to the special circumstances of the Agricultural Finance Corporation and the procurement of services required. In preparing section IV, the following aspects should be taken into consideration.

- a)** Information that complements provisions of section III must be incorporated.
- b)** Amendments and/or supplements to provision of section III, as necessitated by the circumstances of the specific service required must also be incorporated.
- c)** Where there is a conflict between the provisions of the special conditions of contract and the provisions of the general conditions of contract the provisions of the special conditions of contract herein shall prevail over the provisions of the general conditions of contract.

SECTION IV SPECIAL CONDITIONS OF CONTRACT

- 4.1** Special conditions of contract shall supplement the general conditions of contract, wherever there is a conflict between the GCC and the SCC, the provisions of the SCC herein shall prevail over those in the GCC.
- 4.2** Special conditions of contract with reference to the general conditions of contract.

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General conditions of contract reference	Special conditions of contract
3.6	Specify performance security if applicable
3.8	Specify method and conditions of performance
3.9	Specify price adjustments allowed
23.14	Specify resolution of disputes
3.17	Specify applicable law
3.18	Indicate addresses of both parties
Other's as necessary	Complete as necessary

SECTION V – SCHEDULE OF REQUIREMENTS

Notes for preparing the schedule of requirements

The schedule of requirements for the services shall be included in the tender documents by the Agricultural Finance Corporation and shall cover at the minimum a description of the goods and services to be supplied and the delivery schedule.

The objectives of schedule of requirements is to provide sufficient information to enable tenderers to prepare their tenders efficiently and accurately, in particular, the price schedule, for which information is provided.

In addition, the schedule of requirements, together with the price schedule, should serve as bases in the event of quantity variations at the time of award of contract.

The date or period of delivery should be carefully specified, taking into account the date prescribed herein from which the Procuring Entity's delivery obligations start (notice of award).

SECTION VI DESCRIPTION OF SERVICES

Notes for preparing technical specifications

A set of precise and clear description of the services required is a prerequisite for tenderers to respond realistically and competitively to requirements of the procuring entity without qualifying their tenders, the specifications should require that all goods and services to be incorporated be new, and of the most recent improvements – in design and materials unless otherwise provided for in the contract.

Samples of specifications from previous similar procurement are useful in their respect.

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Care must be taken in describing the services to ensure that they are not restrictive. In the description of services describing the services recognized national or international standards should be used as much as possible. Where other particular standards are used, the description should state the services that meet other authoritative standards and which ensure at least a substantially equal quality than other standards mentioned will also be acceptable. This part will include any deliverables under the service contract.

SECTION VI – DESCRIPTION OF SERVICES

Provision of Repairs and Maintenance of Computers and Accessories Services as per the attached list on page 25. The Bidders are required to quote only for labour charges

SECTION VII- STANDARD FORMS

Notes on standard forms

- 1.** The tenderer shall complete and submit with its tender the form of tender and price schedules pursuant to instructions to tenderers clause 9 and in accordance with the requirements included in the special conditions of contract.
- 2.** When requested by the appendix to the instructions to tenderers, the tenderer should provide the tender security, either in the form included herein or in another form acceptable to the procuring entity pursuant to instructions to Tenderers clause 12.3
- 3.** The contract form, the price schedules and the schedule of requirements shall be deemed to form part of the contract and should be modified accordingly at the time of contract award to incorporate corrections or modifications agreed by the tenderer and the procuring entity in accordance with the instructions to tenderers or general conditions of contract.

SECTION VII - STANDARD FORMS

- 1.** Form of tender
- 2.** Price schedules
- 3.** Confidential Questionnaire form

Agricultural Finance Corporation – 2018

7.1 FORM OF TENDER

Date: _____

Tender No: AFC/08/03/2018

To: **Agricultural Finance Corporation**
P. O. Box 30367 – 00100
NAIROBI.

Gentlemen and/or Ladies:

1. Having examined the tender documents including Addenda Nos. [Insert numbers].the receipt of which is hereby duly acknowledged, we, the undersigned, **offer to provide Repair and Maintenance Services for Computers and Accessories** in conformity with the said tender documents for the sum of **(total tender amount in words and figures)** or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.
2. We undertake, if our Tender is accepted, to the said service in accordance with the requirement schedule specified in the Schedule of Requirements.
3. We agree to abide by this Tender for a period of **[Number]** days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. This Tender, together with your written acceptance thereof and your notification of award, shall constitute a Contract, between us subject to signing of the Contract by the parties.
5. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ 2018

[Signature]

[In the capacity of]

Duly authorized to sign tender for an on behalf of _____

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7.2 PRICE SCHEDULE OF SERVICES

Name of Tender: _____ Tender Number: _____

1	2	3	4	5	6	7
Item	Description	Quantity & quality	Duration	Unit Price	Total Price EXW per item (cols. 4x5)	Unit Price of other incidental services payable
AS PER THE ATTACHED LIST ON PAGE 25						

Signature of tenderer _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

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7.3 CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2(b) or 2(c) whichever applied to your type of business.

You are advised that it is a serious offence to give false information on this form.

Part 1 General

Business Name

Location of Business Premises

Plot No,Street/Road

Postal addressTel No.Fax Email

Nature of Business

Registration Certificate No.

Maximum value of business which you can handle at any one time – Kshs.

Name of your bankers

Branch

Part 2 (a) – Sole Proprietor

Your name in full.....Age.....

Nationality.....Country of Origin.....

Citizenship details

Part 2 (b) – Partnership

Given details of partners as follows

Name	Nationality	Citizenship details
Shares		
1.		
2.		
3.		

Part 2 (c) – Registered Company

Private or Public

State the nominal and issued capital of company

Nominal Kshs.

Issued Kshs.

Given details of all directors as follows

Name	Nationality	Citizenship details
Shares		
1.		
2.		
3.		

Date.....Signature of Candidate.....

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LIST OF COMPUTER EQUIPMENT AND ACCESSORIES

DEPT/BRANCH	TYPE	SN	MONITOR
AUDIT	LENOVO LAPTOP	MP13EYM8	
AUDIT	LENOVO LAPTOP	MP140ZM7	
AUDIT	TOSHIBA LAPTOP	3B056246K	
AUDIT	TOSHIBA LAPTOP	3D030708S	
AUDIT	TOSHIBA LAPTOP	3D030714S	
AUDIT	TOSHIBA LAPTOP	3D030868S	
AUDIT	DELL 210L	557GC2J	CN-OTP223-73731-75G-2T6S(TFT)
AUDIT	HP LAPTOP	5CB410206Q	
AUDIT	DELL 320	7F9603J	
AUDIT	LENOVO LAPTOP	PF0ADHE6	
AUDIT	TOSHIBA LAPTOP	98341500Q	
AUDIT	DELL LAPTOP	BMHFC2J	
BDD	TOSHIBA LAPTOP	3B056073K	
BDD	TOSHIBA LAPTOP	3B057944K	
BDD	TOSHIBA LAPTOP	3B058477K	
BDD	TOSHIBA LAPTOP	3B058897K	
BDD	TOSHIBA LAPTOP	3D030738S	
BDD	DELL 320	5KC9Q2J	CN-OU417N-64180-053-2PFM(TFT)
BDD	DELL LAPTOP	H6BSRN1	
BDD	HP 1320	CNHJ62F0SC	
BDD	HP 4700		
BDD	DELL 320	JD9603J	CN-ONH493-71615-88K-24F5
BDD	TOSHIBA LAPTOP	2C027348R	
BDD	TOSHIBA LAPTOP	Z7285512K	CN-OTP223-73731-75G-3A5S
BDD	LENOVO	S10038GK	
BDD	LENOVO LAPTOP	PF0ADH52	
BDD	CPU	8V9M5BS	CN-OHX948-64180-7A4-1CKL
BDD	LENOVO LAPTOP	PF08SLS6	
BDD	LENOVO	PCOKL92L	
BOMET	DELL 320 (SERVER)	5BSV43J	CN-OW9598-64180-5AL-316R(CRT)
BOMET	DELL 320	6F9603J	CN-ORY980-46633-75K-FRES(TFT)

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DEPT/BRANCH	TYPE	SN	MONITOR
BOMET	DELL 320	7T9M5BS	CN-OU417N-64180-052-08DM(TFT)
BOMET	DELL 320	C4X8Q2J	CN-0WR79-64180-7AH-5NBC(TFT)
BOMET	DELL 320	D46HQ2J	CN-OHX948-64180-78R-1KJH(TFT)
BOMET	LENOVO	PCOKL7HE	
BOMET	LENOVO	S1LZK06	
BOMET	LENOVO	S1LZL34	
BOMET	EPSON LX 300	G8GY464553	
BONDO	DELL 380	5T80RNJ	CN-OU417N-64180-053-2M2M(TFT)
BONDO	DELL 380	7G70R4J	CN-02735N-64180-05B-1VQU(TFT)
BONDO	DELL 380	BX8M5BS	CN-ORY35N-64180-05B-14U0(TFT)
BONDO	DELL 380(SERVER)	C6BM5BS	CN-OU417N-64180-053-2MVM(TFT)
BONDO	DELL 380	H78M5BS	CN-OU417-64180-05A-06LU(TFT)
BONDO	HP 2035N	CNCKP05318	
BONDO	EPSON LX 300	G8GY548874	
BUNGOMA	DELL 320	7BY8Q2J	CN-OWY564-64180-7CU-3QFH(TFT)
BUNGOMA	DELL 330(SERVER)	52VYV1S	CN-0W9598-64180-5AQ-30GT(CRT)
BUNGOMA	DELL 380	C68M5BS	CN-OU417N-64180-053-2PXM(TFT)
BUNGOMA	DELL 210L	H57GC2J	CN-OCN086-64180-77E-1H5L(TFT)
BUNGOMA	DELL 320		CN-OG342H-64180-88P-1QVL- A00
BUNGOMA	LENOVO	S1NFK03	
BUNGOMA	LENOVO	S1NFK78	
BUNGOMA	LENOVO	S1NFM73	
BUNGOMA	HP 1320	CNGW536H1S	
BUNGOMA	HP 2420	CNHW65JGDV	
BUNGOMA	EPSON LX 300	G8GY464821	
BUNGOMA	HP 1320	HP 1320	CNGW532JTJ

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DEPT/BRANCH	TYPE	SN	MONITOR
BURA	HP LAPTOP	5CG3485ZZG	
BURA	HP	TRF33604V4	3CQ3260DNG
BURA	HP	TRF33604VQ	3CQ3260DF9
BURA	HP	TRF33604VJ	3CQ3260DGG
BURA	DELL 380	6Y8M5BS	CN-OG342H-64180-88P-1NYL-AOO
BURA	HP	TRF33604VD	3CQ3260CB5
BURA	PRINTER HP 2055	CNCHC98876	
BURA	SCANNER G2710		
BURA	PRINTER EPSON	G8GY667426	
BURA	TOSHIBA LAPTOP	79173805K	
BURA	LENOVO	PCOGCUDQ	
CHAIRMAN	LENOVO	S10038XV	
CHOGORIA	DELL 390	7F3LVQ1	CN-02N00N-84180-15A-055M
CHOGORIA	DELL 390	82YSVQ1	CN-02N00N-84180-15A-063M
CHOGORIA	HP P255dn	CNC1B23127	
CHOGORIA	DELL 390	GH3LVQ1	CN-02N00N-84180-15A-06ZM
CHOGORIA	DELL 320	HF9603J	CN-02N00N-64180-15A-05MM
CHOGORIA	DELL 390	JLKSVMQ1	CN-02N00N-84180-15A-06WM
CHOGORIA	EPSON LX-300	G8GY664371	
CHOGORIA	HP G2710	CN1CHAD0FS	
DEV HOUSE	DELL 755	536KV3J	CN-0HX874-64180-85D-04PL(TFT)
DEV HOUSE	DELL 755	846KV3J	CN-0HX874-64180-85D-05FL(TFT)
DEV HOUSE	DELL 755	869104J	CN-0G342H-64180-893-3LKL(TFT)
DEV HOUSE	DELL 755	926KV3J	CN-0G342H-64180-85D-061L(TFT)
DEV HOUSE	DELL 755	G46KV3J	CN-0HX874-64180-85D-065L(TFT)
DEV HOUSE	DELL 755	J36KV3J	CN-0HX874-64180-85D-04QL(TFT)
DEV HOUSE	LENOVO	S1LZG45	
DEV HOUSE	DELL	N26KV3J	
DEV HOUSE	HP	CN55KD10QX	
DEV HOUSE	LENOVO	S1LZG72	

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DEPT/BRANCH	TYPE	SN	MONITOR
DEV HOUSE	HP 1300	CNCD535367	
DEV HOUSE	EPSON LX-300	GY736029	
DEV HOUSE	HP G2710	CNBBSA50WR	
DRU	LG-MONITOR	204NDBP64885	
DRU	LG-MONITOR	204NDDM64874	
DRU	LG-MONITOR	204NDDMT64875	
DRU	LG-MONITOR	204ND3W64887	
DRU	LG-MONITOR	204NDSK64870	
DRU	DELL	37JWLVI	CN-O2N00N-64180-282-OARM
DRU	LENOVO LAPTOP	PFO8SNFU	
DRU	DELL	68JWLVI	CN-O2N00N-64180-282-0ABM
DRU	DELL 210	G59FC2J	
DRU	DELL 380	73BM5BS	
DRU	DELL755	C09104J	
DRU	DELL	CO18WS1	CN-O2N00N-64180-282-07SN
DRU	DELL	G6JWLVI	CN-O2N00N-64180-27R-09WL
DRU	TOSHIBA LAPTOP	3D031243S	
DRU	LG-MONITOR	204NDVW27279	
DRU	LG-MONITOR	204NDNU64879	
DRU	LG-MONITOR	204NDWE64881	
DRU	DELL 755	839104J	CN-OG342H-64180-88P-1AIL-A00(TFT)
DRU	DELL LAPTOP	9BBSRN1	
DRU	ACER	DTVDJEM112233008I C9600	
DRU	DELL LAPTOP (OLD)	2C02734R	
DRU	LENOVO	PCOKL92V	
DRU	LENOVO	PCOKL93Y	
DRU	LENOVO	PCOKL95T	
ELDAMA RAVINE	DELL 755	4Z6104J	CN-OG342H-64180-88P-1NJL-A00(TFT)
ELDAMA RAVINE	DELL 2900(SERVER)	56LFT3J	CN-OW9598-64180-5AB-30CJ(CRT)
ELDAMA RAVINE	DELL 210L	795104J	CN-OG342H-64180-88P-1PSL-A00(TFT)
ELDAMA RAVINE	HP COMPAQ	CZC5261BV8	CN-OW9598-64180-5AB-30GQ(CRT)

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DEPT/BRANCH	TYPE	SN	MONITOR
ELDAMA RAVINE	DELL 270	FNWV4IJ	CN-OG342H-64180-88P-1A6L-A00(TFT)
ELDAMA RAVINE	LENOVO	S1LZF74	
ELDAMA RAVINE	LENOVO	S1LZK08	
ELDAMA RAVINE	LENOVO	S1LZK66	
ELDAMA RAVINE	HP G2710	CN1CHAD0GN	CN-OW9598-64180-5AQ-30GS(CRT)
ELDAMA RAVINE	HP 1320	CNGW536H1R	
ELDAMA RAVINE	EPSON LX-300	G8GY464060	
ELDAMA RAVINE	DELL 755	719104J	CN-OU417N-64180-053-2NUM (TFT)
ELDAMA RAVINE	PRINTER HP	CNHJM99195	
ELDAMA RAVINE	DELL 380	5X9M5BS	CN-OW9598-64180-5AQ-327J(CRT)
ELDORET	DELL 755(SERVER)	249104J	CNN5290JQF(CRT)
ELDORET	DELL 380	378M5BS	CN-OTP223-73731-75G-3ANS(TFT)
ELDORET	DELL 755	569104J	
ELDORET	DELL 210L	595FC2J	CN-OG342H-64180-88P-1PAL- A00(TFT)
ELDORET	DELL 210L	C85FC2J	CN-OW9598-64180-5AQ-327N(TFT)
ELDORET	DELL 320	FB9603J	CN-OTP223-73731-75G-375S(CRT)
ELDORET	DELL 210L	G95FC2J	CN-OW9598-64180-5AC-32MM(CRT)
ELDORET	DELL 210L	JF5FC2J	CN-OG342H-64180-88P-1P1L- A00(TFT)
ELDORET	LENOVO	S1LZG05	CN-OU417N-64180-052-095M(TFT)
ELDORET	LENOVO	S1LZG84	CN-OW9598-64180-5AQ-327G(CRT)
ELDORET	LENOVO	S1LZH11	CN-OW9598-64180-5AL-313S(CRT)
ELDORET	LENOVO	S1LZK48	
ELDORET	LENOVO	S1LZK53	
ELDORET	LENOVO	S1LZK54	
ELDORET	HP 1320	CNGW532JSL	
ELDORET	HP 2420	CNHW67J9CW	

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DEPT/BRANCH	TYPE	SN	MONITOR
ELDORET	EPSON LX 300	G8GY129027	
EMBU	DELL 380	288M5BS	CN-OU417N-64180-053-39CM(TFT)
EMBU	DELL 2900	84LFT3J	MY-OW9598-64180-5AQ-30GF(CRT)
EMBU	LENOVO	S1LZF99	
EMBU	DELL 320	D4X8Q2J	CN-OG342H-64180-88P-IR3L-A00(TFT)
EMBU	DELL 755	J09104J	CN-OG342H-61480-893-3HZL(TFT)
EMBU	DELL 755	D09104J	CN-OG342H-61480-88P-1MW2-A00(TFT)
EMBU	HP G2710	CN1CHAD0G2	
EMBU	EPSON LX-300	G8GY464056	
EMBU	LENOVO	PCOGCUBV	
FINANCE	LG-MONITOR		204NDAY26840
FINANCE	LG-MONITOR		204NDEZ27244
FINANCE	LG-MONITOR		204NDEZ27268
FINANCE	LG-MONITOR		204NDJX27252
FINANCE	LG-MONITOR		204NDL526832
FINANCE	LG-MONITOR		204NDPH27256
FINANCE	LG-MONITOR		204NDRF27254
FINANCE	LG-MONITOR		204NDSK64894
FINANCE	LG-MONITOR		204NDTC26833
FINANCE	LG-MONITOR		204NDMT64875
FINANCE	LG-MONITOR		204NDYG27258
FINANCE	DELL 210L	FD5FC2J	CN-OGU625-72872-6CS-2H5U(TFT)
FINANCE	DELL 755	B59104J	CN-OG342H-64180-88P-19WL-A00(TFT)
FINANCE	DELL CPU	BSGWL1	CN-OHX874-64180-85D-053L(TFT)
FINANCE	DELL 320	2DY8Q2J	CN-OTP223-73731-75G-2T1S(TFT)
FINANCE	ACER CPU	DTVDJEM112233007F59600	CN-OG342H-64180-893-3LYLX
FINANCE	ACER CPU	DTVDJEM1122330081C9600	CN-OHX948-64180-78R-1KHM(TFT)
FINANCE	LENOVO	S1LZK20	

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DEPT/BRANCH	TYPE	SN	MONITOR
FINANCE	LENOVO	S1LZG83	
FINANCE	LENOVO	S1LZH29	
FINANCE	LENOVO	S1LZG67	
FINANCE	EPSON LX 350	Q77Y102257	
FINANCE	EPSON LX 300	G8GY126768	
FINANCE	HP LAPTOP	5CG3503Z49	
FINANCE	MONITOR		CN-OG342H-64180-88P-IP3L
FINANCE	HP LAPTOP	5CG3503YY7	
FINANCE	HP LAPTOP	5CG3503Z8Q	
FINANCE	HP 1200	CNCK146122	
FINANCE	HP 1300	SG3CJ3160B	
FINANCE	HP LAPTOP	5CG35103FL	
FINANCE	HP LAPTOP	5CB410200L	
FINANCE	DELL 320	DC9603J	CN-OHX874-64180-85D-06RL
FINANCE	LENOVO	PCOKL952	
FINANCE	LENOVO	PCOGCUDV	
FINANCE	LENOVO	PCOKL95N	
FINANCE	LENOVO	PCOGCUCL	
FINANCE	LENOVO	PCOHMHBU	
FINANCE	LENOVO	PCOKL90E	
HOLA	LENOVO	S1LZG26	
HOLA	LENOVO	S1LZG36	
HOLA	LENOVO	S1LZG75	
HOLA	LENOVO	S1LZG89	
HOLA	LAPTOP		
HOLA	HP 2055DN	CNC1C11757	
HR	DELL 755	229104J	CN-OHX948-64180-7A4-1STL(TFT)
HR	TOSHIBA LAPTOP	2B418965K	
HR	DELL 755	469104J	CN-OW9598-64180-5AB-30D3(CRT)
HR	DELL 210L	5K5FC2J	CN-OHX948-64180-7A4-15AL(TFT)
HR	DELL LAPTOP	86BSRN1	
HR	DELL		CN-OG342H-64180-893-3LYL(TFT)
HR	DELL		CN-OXH948-64180-78R-1JHH(TFT)
HR	LENOVO	S1LZG85	

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DEPT/BRANCH	TYPE	SN	MONITOR
HR	LENOVO	S1LZF97	
HR	LENOVO	S1LZK47	
HR	LENOVO	S1LZG77	
HR	LENOVO	S1LZL13	
HR	HP 1320	CNHJ5991NV	
HR	LENOVO	S1LZK71	
HR	LENOVO	S1LZH50	
HR	HP 1320	CNBW4BOJFT	
HR	HP 1200	CNHJ62FOFJ	
HR	DELL	6Z8H92S	CN-02NOON-64180-16H-IVYS(TFT)
HR	LENOVO	S1LZF84	CN-OXH948-64180-7A4-ISTL(TFT)
HR	DELL 380	4K70R4J	CN-0CN086-64180-779-2MNS
HR	HP	TRF33604V1	3CQ3260C9V
HR	DELL	15GHQ2J	CN-OHX948-64180-795-OH9H
HR	DELL		CN-OG342H-64180-88P-19WL-A00(TFT)
HR	DELL 210	837GC2J	
ICT	TOSHIBA	16191027K	
ICT	DELL LAPTOP	16197833K	
ICT	DELL 1900	44LFT3J	CN-0W9598-64180-5AC-32M7(CRT)
ICT	DELL 1900	4W72L3J	
ICT	DELL		CN-OTP223-73731-75G-39US(TFT)
ICT	DELL 390	5VQMVQ1	CN-ORY980-46633-78U-4FVS(TFT)
ICT	DELL 755	629104J	CN-OTP223-73731-75G-3AJS(TFT)
ICT	DELL 1900	64LFT3J	
ICT	DELL 755	749104J	CN-0GU625-72872-6CN-3JMS(TFT)
ICT	DELL 380	778M5BS	
ICT	DELL 6800	86F4D2J	CN-OG342H-64180-88P-1NXL-A00(TFT)
ICT	DELL 320	8D9603J	CN-OHX948-64180-78R-IJ2H(TFT)
ICT	DELL 1900	8HVYB3J	
ICT	DELL 2900	94LFT3J	

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DEPT/BRANCH	TYPE	SN	MONITOR
ICT	DELL 6800	96F4D2J	CN-OW9598-64180-5AB-30GS(CRT)
ICT	TOSHIBA LAPTOP	98341395Q	
ICT	DELL 320	9D9603J	CN-OHX948-64180-7A4-16EL(TFT)
ICT	DELL 390	9J3LVQ1	CN-OHX948-61480-7A4-18SL(TFT)
ICT	DELL 390	BL3LVQ1	CN-OU417N-64180-052-0A9M(TFT)
ICT	DELL 755	C49104J	CN-OTP223-73731-75G-3CG5(TFT)
ICT	TOSHIBA LAPTOP	CMG88BX	
ICT	DELL 1800	DB1GC2J	CN-OHX874-64180-7CA-07NH(CRT)
ICT	DELL LAPTOP	DBBSRN1	
ICT	DELL 2900	F5LFT3J	
ICT	DELL 1900	FCPL13J	CN-OTP223-73731-75G-3CCS(TFT)
ICT	DELL 210L	HMWV41J	MY-OP8216-47603-61JB5G6(CRT)
ICT	DELL 320	J5Q12XJ	
ICT	TOSHIBA LAPTOP	Z7280452K	
ICT	LENOVO	S1LZF98	
ICT	LENOVO	S10038YI	
ICT	LENOVO	S10038XJ	
ICT	LENOVO	S10038Y2	
ICT	TOSHIBA LAPTOP	2B418965	
ICT	DELL	747GC2J	CN-O2N00N-64180-15A-1ALM
ICT	LENOVO	S10038XY	
ICT	LENOVO	S10038Y3	
ICT	LENOVO	S10038XG	
ICT	LENOVO	S10038VX	
ICT	PRINTER	CNGW536H1P	
ICT	HP LAPTOP	5CG3503Z58	
ICT	LENOVO	S10038Y4	
ICT	HP 1300	CNCD584033	
ICT	LENOVO	S10038XH	
ICT	LENOVO LAPTOP	YB09783772	

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DEPT/BRANCH	TYPE	SN	MONITOR
ITEN	DELL 390	8PLSVQ1	CN-02N00N-84180-15A-0ZQM(TFT)
ITEN	DELL 390	9SLSVQ1	CN-02N00N-84180-15A-05EM(TFT)
ITEN	DELL 390	CQ2NVQ1	CN-02N00N-84180-15A-05RM(TFT)
ITEN	DELL 320(SERVER)	HD9603J	CN-02N00N-84180-15A-0YMM(TFT)
ITEN	DELL 390	JK3LVQ1	CN-02N00N-84180-15A-06RM(TFT)
ITEN	LENOVO	S1LZH12	
ITEN	LENOVO	S1LZL58	
ITEN	HP 2055	CNC1C14650	
ITEN	EPSON LX 300	G8GY667352	
KABARNET	DELL 2900	75LFT3J	CNC4500YZ4
KABARNET	DELL 210	937GC2J	CN-OG342H-64180-88P-INFL-A00(CRT)
KABARNET	DELL 755	D69104J	CN-OG342H-64180-88P-IRFL-A00(CRT)
KABARNET	DELL 755	F49104J	CN-OG342H-64180-88P-INPL-A00(TFT)
KABARNET	DELL 755	F59104J	CN-OG342H-64180-88P-IPRL-A00(TFT)
KABARNET	LENOVO	S1LZG68	
KABARNET	EPSON LX 300	G8GY461960	
KABARNET	HP 1320	CNGW532JT6	
KABARNET	HP G2710	CN1CHAD0FV	
KABARNET	LENOVO	PCOKL92K	
KABARNET	LENOVO	PCOGCUBX	
KAJIADO	DELL 320	25X8Q2J	CN-OCN0866-64180-795-B8GS(TFT)
KAJIADO	DELL 210L	2D5FC2J	CN-OWR79-64180-7AT-0F35(TFT)
KAJIADO	DELL 1900	3W72L3J	CN-0W9598-64180-5BU-3CPD(CRT)
KAJIADO	DELL 380	5Y8M5BS	CN-0U417N-64180-053-2QUM(TFT)
KAJIADO	DELL 210L		CN-OHX948-64180-78R-1KWH(TFT)

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DEPT/BRANCH	TYPE	SN	MONITOR
KAJIADO	HP COMPAQ	CZC5261BW1	CN-ORY980-46633-78U-4G7S(TFT)
KAJIADO	DELL 320	J3GHQ2J	CN-0W9598-64180-7A9-128H(TFT)
KAJIADO	LENOVO	S1LZH51	
KAJIADO	EPSON LX 300	G8GY447479	
KAJIADO	HP 2420n	CNHW65JGFF	
KAJIADO	HP G2710	CN2Z7AD12C	
KAJIADO	HP 1320	CNGW536H2B	
KAJIADO	DELL	43GHQ2J	
KAJIADO	LENOVO	PCOKL91R	
KAKAMEGA	TOSHIBA - LAPTOP	3D031319S	
KAKAMEGA	TOSHIBA	3D031319S1	
KAKAMEGA	DELL 320	43X8Q2J	CN-OGU625-72872-6CM-AW2L(TFT)
KAKAMEGA	DELL LAPTOP	69BSRNI	
KAKAMEGA	DELL 1900(SERVER)	8CPLI3J	CN-OHX948-64180-7A9-07RH(TFT)
KAKAMEGA	DELL 320	JDY8Q2J	CN-0G3424-64180-88P-1QVL- A00(TFT)
KAKAMEGA	LENOVO	S1LZG64	
KAKAMEGA	LENOVO	S1LZH47	
KAKAMEGA	LENOVO	S1LZH49	
KAKAMEGA	LENOVO	S1LZG43	
KAKAMEGA	LENOVO	S1LZH45	
KAKAMEGA	DELL	8JC9Q2J	
KAKAMEGA	HP 1320	CNGW52NJLP	
KAKAMEGA	EPSON LX 300	G8GY549117	
KAKAMEGA	HP LAPTOP	5CG3503ZBV	
KAPSABET	DELL 755	259104J	CN-ORY980-46633-75F-5YRS(TFT)
KAPSABET	DELL 320	6KC9Q2J	CN0ORY980-46633-75F-703S(TFT)
KAPSABET	DELL 320(SERVER)	7F9603J	CNC4500Z4H(CRT)
KAPSABET	DELL 210L	CF5FC2J	CN-ORY980-46633-7CR-IL8H(TFT)
KAPSABET	DELL 320	5B5FC2J	CN-OCN086-64180-795-B9IS(CRT)

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DEPT/BRANCH	TYPE	SN	MONITOR
KAPSABET	DELL 380	H2BM5BS	CN-OU417N-64180-053-2QCM(TFT)
KAPSABET	LENOVO	S1LZH56	
KAPSABET	LENOVO	S1LZL02	
KAPSABET	DELL 320	FD9603J	CN-OW9598-64180-5AQ-30G9(CRT)
KAPSABET	HP 2420	CNHW67Z1HP	
KAPSABET	EPSON LX 300	G8GY549126	
KAPSABET	LENOVO	PCOGCUDM	
KARATINA	DELL 755	459104J	CN-OG342H-64180-8P-INOL-A00(TFT)
KARATINA	DELL 755	649104J	CN-OG342H-64180-88P-INGL-A00(TFT)
KARATINA	DELL 2900 (SER)	D5LFT3J	CN-OG342H-64180-88P-IA3L-A00(TFT)
KARATINA	DELL 755	H49104J	CN-OG342H-64180-88P-INCL-A00(TFT)
KARATINA	DELL 755	H59104J	CN-OG342H-64180-88P-IQIL-A00(TFT)
KARATINA	DELL	G59104J	CN-OG34H-64180-88P-1PDL-A00(TFT)
KARATINA	EPSON LX 300	G8GY126774	
KARATINA	HP 1300	CNCD600890	
KERICHO	DELL	2D9603J	CN-OR3517-47804-458-B3J3
KERICHO	DELL 320	6IX8Q2J	CN-OWY564-64180-7CR-ONHH(TFT)
KERICHO	DELL 380	83BM5BS	CN-OU417N-64180-052-OAKM(TFT)
KERICHO	DELL 320	DF9603J	CN-OG342H-64180-88P-IP1L-A00(TFT)
KERICHO	DELL 320	C5GHQ2J	CN-OCN086-64180-779-2Z2S(TFT)
KERICHO	DELL 1800(SERVER)	CW72L3J	CN-OR35H-47804-458-B3J3(CRT)
KERICHO	DELL 320	BDY8Q2J	CN-OG342H-64180-88P-IQTL- A00(TFT)
KERICHO	EPSON	G8GY464081	
KERICHO	EPSON	G8GY549107	
KERICHO	DELL 210L	J479C2J	CN-OCN086-64180-779-2RLS(TFT)

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DEPT/BRANCH	TYPE	SN	MONITOR
KERICHO	LENOVO	S1LZG01	
KERICHO	LENOVO	S1LZG99	
KERICHO	HP 1320	CNHJ62F0FW	
KERICHO	HP 1320	CNGW533H9P	
KERICHO	LENOVO	PCOKL92Y	
KERUGOYA	DELL 210L	D65FC2J	CNC50310ZX(CRT)
KERUGOYA	DELL 210L	7F5FC2J	CN-OG342H-64180-88P-IP8L-A00(TFT)
KERUGOYA	DELL 380	468M5BS	CN-OG342H-64180-88P-1N6L-A00(TFT)
KERUGOYA	LENOVO	SN1LZF67	CN-OG3424-64180-88P-1A7L-A00(TFT)
KERUGOYA	DELL 2900	G5LFT3J	CNQ5470FS1(CRT)
KERUGOYA	LENOVO	S1LZG98	
KERUGOYA	DELL 755	529104J	CN-06417N-64180-052-09RM(TFT)
KERUGOYA	DELL 755	819104J	CN-OG342H-64180-88P-IZ6L-A00(TFT)
KERUGOYA	LENOVO	S1LZG86	
KERUGOYA	EPSON LX 300	G8GY464831	
KERUGOYA	HP G2710	CN1CEAD39Q	
KIAMBU	DELL 210L	CCPL13J	CN-09598-64180-5AQ3-27W
KIAMBU	DELL 210L	GB5FC2J	CN-OR3517-47804A-58B4-E7(TFT)
KIAMBU	DELL		CN-OTPP237373175G39ES
KIAMBU	DELL 210L	IH5FC2J	MY-0724J-R46632-317IAR8(TFT)
KIAMBU	DELL 210L	J95FC2J	CN-OG342H-64180-88P-IPCL-A00(TFT)
KIAMBU	LENOVO THINK CENTRE EDGE	S1LZG76	
KIAMBU	LENOVO THINK CENTRE EDGE	S1LZG50	
KIAMBU	DELL	855FC27	CN-0W9598-64180-5BU-3CPG
KIAMBU	HP 2420	CNHJG54848	
KIAMBU	EPSON	G8GY131219	
KIAMBU	LENOVO THINK CENTRE EDGE	S1LZF69	
KIAMBU	LENOVO THINK CENTRE EDGE	S1LZG90	

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DEPT/BRANCH	TYPE	SN	MONITOR
KIAMBU	LENOVO THINK CENTRE EDGE	S1LZK13	
KIAMBU	LENOVO THINK CENTRE EDGE	S1LZH00	
KIAMBU	LENOVO	PCOKL92Q	
KIAMBU	LENOVO	PCOGCUBU	
KILGORIS	DELL 380(SERVER)	4X9M5BS	CN-OU417N-64180-05A-0V3U(TFT)
KILGORIS	DELL 755	849104J	CN-OG342H-88P-1Q6L-A00(TFT)
KILGORIS	DELL 755	J59104J	CN-OG342H-64180-893-3LSL(TFT)
KILGORIS	DELL 756	449104J	CN-OG342H-88P-1QUL-A00(TFT)
KILGORIS	LENOVO	S1LZH55	
KILGORIS	LENOVO	S1LZH39	
KILGORIS	LENOVO	S1NFK08	
KILGORIS	DELL		CN-OU417N-64180-05A-0V3U(TFT)
KILGORIS	DELL		CN-OU417N-64180-05A-OUXU(TFT)
KILGORIS	HP 1320	CNCJH34299	
KILGORIS	HP 1320	CNGWF33H9P	
KILGORIS	HP 1320	CNGW532JS0	
KILGORIS	EPSON LX 300	G8GY464808	
KILIFI	DELL VOSTRO LAPTOP	19BSRN1	
KILIFI	HP COMPAQ	CZC3261BVQ	CN-OG342H-64180-88P-IRIL-A00(TFT)
KILIFI	HP COMPAQ	CZC3261BV7	CN-OG342H-64180-88P-IREL-A00(TFT)
KILIFI	EPSON LX 300	G8GY464782	
KILIFI	HP 2420	CNGW67216G	
KILIFI	HP G2710	CN1CHADOGO	
KILIFI	LENOVO	S1LZG78	
KILIFI	HP COMPAQ	CZC5261BVZ	CN-OTP223-73731-75G-39KS(CRT)
KILIFI	DELL 210	347GC2J	CN-OR3517-47804-579-L1MK(CRT)
KILIFI	LENOVO	S1LZL32	

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DEPT/BRANCH	TYPE	SN	MONITOR
KILIFI	LENOVO	S1LZK57	
KILIFI	LENOVO	S1LZK10	
KISII	DELL 755	389104J	CN-OG3424-180-88P-IQJL-A00(TFT)
KISII	DELL 755	359104J	CN-OG342H-64180-88P-IP9L-A00(TFT)
KISII	DELL 2900	65LFT3J	CN-OW9598-64180-5AL-317L(CRT)
KISII	DELL 210L	847GC2J	CNC5030PVT(CRT)
KISII	DELL		CN-OHX948-64180-78R-1JZH
KISII	DELL		CN-OG342H-64180-893-3NHL(TFT)
KISII	DELL 380	9Z8M5BS	CN-04417-64180-05A-OW4U(TFT)
KISII	LENOVO	S1NFL83	
KISII	LENOVO	S1NFL87	
KISII	HP 1320	CNGW533HCO	
KISII	EPSON LX 300	G8GY462554	
KISII	LENOVO	PCOGCUDS	
KISUMU	DELL 320	64X8Q2J	CN-OHX948-64180-78R-1JCH(TFT)
KISUMU	DELL 380	879M5BS	CN-0GU625-728722-6CN-0V4S(TFT)
KISUMU	DELL 210L	B37GC2J	CN-OU417N-64180-05A-0U2U(TFT)
KISUMU	DELL 320	34GHQ2J	CN-0GU625-72872-6CN-3KOS(TFT)
KISUMU	DELL 320	G5X8Q2J	CN-ORY980-46633-75F-71KS(TFT)
KISUMU	DELL 1900(SERVER)	JV72L3J	CN-OW9598-64180-5AC-32M7(CRT)
KISUMU	LENOVO	S1NFL50	
KISUMU	LENOVO	S1NFM79	
KISUMU	HP 1320	CNGW536H1M	
KISUMU	EPSON LX 300	G8GY4475517	
KISUMU	LENOVO	PCOGCUCY	
KITALE	DELL 320(SERVER)	436KV3J	CN-OW9598-64180-5AB-30D5(TFT)
KITALE	DELL 210L	5C5FC2J	CN-OY0289-64180-38D-35CP(TFT)

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DEPT/BRANCH	TYPE	SN	MONITOR
KITALE	DELL 320	7CY8Q2J	CN-OTP223-73731-75G-398S(TFT)
KITALE	DELL 755	C39104J	CN-OGU625-72872-6CN-3KHS(TFT)
KITALE	DELL 755	F39104J	CN-ORY180-46633-75F-72NS(TFT)
KITALE	DELL 380	FY8M5BS	CN-OU417M-64180-05A-OU3U(TFT)
KITALE	DELL 210L	GC5FC2J	CN-G342H-64180-88P-1QML-A00(TFT)
KITALE	DELL 320	H5GHQ2J	CN-OHX948-64180-7A9-06TH(TFT)
KITALE	DELL	H5X8Q2J	
KITALE	LENOVO	S1LZG46	
KITALE	LENOVO	S1LZG74	
KITALE	LENOVO	S1LZH10	
KITALE	HP 1320	CNGW532JNO	
KITALE	EPSON LX 300	G8GY462512	
KITALE	LENOVO	PCOGCUDP	
KITALE	LENOVO	PCOGCUDW	
LEGAL	TOSHIBA	3D168904S	
LEGAL	LENOVO	S1LZF65	
LEGAL	HP 1200	CNCK146173	
LEGAL	LENOVO	S1LZF52	
LEGAL	LENOVO	S1LZH03	
LEGAL	LENOVO	S1LZH08	
LEGAL	LENOVO	S1LZK58	
LEGAL	LENOVO	S1LZF68	
LEGAL	LENOVO	S1LZG66	
LEGAL	LENOVO	S1LZI25	
LEGAL	DELL 320	CD9603J	CN-OHX948-64180-78R-1KQH(TFT)
LEGAL	TOSHIBA	3D169005S	
LEGAL	DELL 320	5D9603J	CN-OHX948-64180-7B6-OVXH(TFT)
LEGAL	DELL 755	639104J	CN-OTP223-73731-75G-359S(TFT)
LEGAL	DELL 320	895V43J	CN-ORY980-46633-78U-4F6S(TFT)

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DEPT/BRANCH	TYPE	SN	MONITOR
LEGAL	DELL 320	DB9603J	CN-OTP223-73731-75G-394S(TFT)
LEGAL	DELL 320	HC9603J	CN-OTP223-73731-75G-3AYS(TFT)
LEGAL	DELL	2KC9Q2J	CN-OHX948-64180-7AG-3PTH
LEGAL	DELL 210L	3B5FC2J	CN-OU417N-64180-053-2KSM
LEGAL	DELL	3B9603J	CN-OCNO86-64180-77E-OE8L(TFT)
LEGAL	DELL 210L	FH5FC2J	MY-OP8216-47643-61J-B57K(CRT)
LEGAL	DELL 210L	GJ5FC2J	CN-OW9598-64180-5AB-31PK(CRT)
LEGAL	DELL 320	FF9603J	CN-OHX948-64180-78R-1KLH(TFT)
LEGAL	LENOVO	PCOKL94U	
LEGAL	LENOVO	PCOGCUDK	
LEGAL	LENOVO	PCOKL90M	
LOITOKITOK	DELL 755	439104J	CN-OG342H-64180-88P-1A2L-A00(TFT)
LOITOKITOK	DELL 380	HDY8Q2J	CN-OW9598-64180-5AN-316G(CRT)
LOITOKITOK	DELL 755	JH5FC2J	CN-OW9598-64180-5AC-32H7(CRT)
LOITOKITOK	DELL 320	G4X8Q2J	CN-OW9598-64180-5AC-32GL
LOITOKITOK	DELL	6ZM5BS	CN-OG342H-64180-88P-INSL
LOITOKITOK	DELL 755	759104J	CN-OU417N-64180-05A-OVLU
LOITOKITOK	LENOVO	SILNFM63	CN-OG342H-64180-88P-LRBL
LOITOKITOK	LENOVO	S1NFL06	
LOITOKITOK	EPSON LX 300	G8GY462537	
LOITOKITOK	HP 3005	CNH1S06968	
LOITOKITOK	HP PRINTER	CHNKF36337	
LOITOKITOK	HP 1320	CNGW532JTS	
LOITOKITOK	HP G2710	CN06VA52NN	
LOITOKITOK	LENOVO	PCOGCUD1	
MACHAKOS	DELL 755	349104J	CN-OG342H-64180-88P-IPTL-A00(TFT)
MACHAKOS	DELL 320	3C9603J	CN-OCN086-64180-77E-0CKL
MACHAKOS	DELL 320	76GHQ2J	CN-OCN086-64180-779-2YAS(TFT)

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DEPT/BRANCH	TYPE	SN	MONITOR
MACHAKOS	DELL 320	65GHQ2J	CN-ORY980-46633-75K-FP4S(TFT)
MACHAKOS	DELL 320	CKC9Q2J	CN-OHX948-64180-7B6-0W2H(TFT)
MACHAKOS	DELL 380	D68M5BS	CN-OU417N-64180-05A-0WCU(TFT)
MACHAKOS	DELL 210	J37GC2J	CN-0W9598-64180-5AC-32MS(CRT)
MACHAKOS	EPSON LX 300	G8GY446805	
MACHAKOS	HP 2420n	CNHW65JGF6	
MACHAKOS	HP 1320	CNGW536H1Y	
MACHAKOS	HP G2710	CN1CHAD0G6	
MACHAKOS	DELL SERVER	GW72L3J	CN-OW8598-64180-5AC-32MS
MACHAKOS	LENOVO	PCOKL93R	
MACHAKOS	LENOVO	PCOKL95W	
MD	DELL 320		CN-OTP233-73731-75G-3AHS(TFT)
MD	DELL 320	GC9603J	CN-OG342H-64180-88P-INML-A00(TFT)
MD	DELL		CN-OHX948-64180-78R-1KLH(TFT)
MD	HP 2050	CNC1B26479	
MD	HP SCANNER	CN348YYHODN	
MD	LENOVO	SILZH54	
MD	LENOVO	S1LZH48	
MD	LENOVO LAPTOP	PF0FA64F	
MERU	DELL 380	3V9M5BS	CN-0C5378-46633-561-0U3U(TFT)
MERU	DELL 210L	8G5FC2J	CN-OGU625-72872-6CS-2J6U(TFT)
MERU	DELL 320	BKC9Q2J	CN-0C5378-46633-53B-140U(CRT)
MERU	EPSON LX 300	G8GY462543	
MERU	DELL POWEREDGE 1900	DW72L3J	CN-0W9598-64180-5AQ-30FP(CRT)
MERU	DELL 320	DZW8Q2J	CN-0C5378-46633-481-0UCU(TFT)
MERU	DELL 755	H29104J	CN-0C5378-64180-4CN-1075(TFT)

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DEPT/BRANCH	TYPE	SN	MONITOR
MERU	HP 1320	CNGW545J5C	
MERU	DELL 320	BBY8Q2J	
MERU	HP G2710	CN1CHAD0DD	
MERU	LENOVO	S1NFL52	
MERU	HP 2420dn	CNHW67Z16G	
MERU	LENOVO	PCOGCUBY	
MERU	LENOVO	PCOKL91H	
MIGORI	DELL 210L	257GC2J	CN-OW9598-64180-5AQ-30GD(CRT)
MIGORI	DELL 320(SERVER)	99SV43J	CNN440WSM
MIGORI	DELL 380	F79M5BS	CN-OU417N-64180-05A-OWLU(TFT)
MIGORI	DELL 210L	C57GC2J	CN-OG342H-64180-88P-1QSL- A00(TFT)
MIGORI	DELL 755	J19104J	CN-OG342H-64180-88P-IPQL-A00(TFT)
MIGORI	DELL 320	JC9603J	CN-093424-64180-88P-1LVL-A00(TFT)
MIGORI	LENOVO	S1LZH19	
MIGORI	HP 1320	CNHJ62F0RS0	
MIGORI	EPSON LX 300	G8GY447085	
MIGORI	HP 2420	CNHW67Z19K	
MIGORI	LENOVO	PCOGCUB1	
MIGORI	LENOVO	PCOGCUD8	
MOLO	DELL 755	519104J	CN-OW9598-64180-5AQ-30GG(CRT)
MOLO	DELL 755	769104J	CN-OG342H-64180-88P-1NBL-A00(TFT)
MOLO	DELL 210L(SERVER)	7H5FC2J	CN-OW9598-64180-5AL-314B(CRT)
MOLO	DELL 755	J39104J	CN-OTP223-73731-75G-39CS(TFT)
MOLO	LENOVO	S1LZG09	CN-02N00N-84180-15A-1ALM
MOLO	DELL	4791C4J	CN-OW9598-64180-5AL-3148
MOLO	DELL	857GC2J	CN-OG342H-64180-88P-INBL
MOLO	LENOVO	S1LZK43	CN-02N00N-84180-15A-06KM
MOLO	LENOVO	S1LZL35	
MOLO	LENOVO	S1LZL49	
MOLO	EPSON LX 300	G8GY462472	

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DEPT/BRANCH	TYPE	SN	MONITOR
MOLO	HP G2710	CN1CHADOG3	
MOLO	HP P2015n	CNBW60X21W	
MOLO	PRINTER	CNHW65SGDS	
MOLO	HP COMPAQ	CZC5261BVX	CNC7060C4F(CRT)
MOLO	HP 1320	CNGW537G72	
MOLO	HP 2420n	CNHW65JGDS	
MPEKETONI	DELL 390	4L2NVQ1	CN-02N00N-84180-15A-0ZPM
MPEKETONI	DELL 390	8PLSVQ11	CN-02N00N-84180-15A-073M
MPEKETONI	DELL 390	9LMKVQ1	CN-02N00N-84180-15A-062M
MPEKETONI	LENOVO	S1MXL75	
MPEKETONI	LENOVO	S1MXN09	
MPEKETONI	LENOVO	S1MXP39	
MPEKETONI	LENOVO	S1MXR39	
MPEKETONI	LENOVO	S1MXR40	
MPEKETONI	DELL 755	DD9603J	
MURANGA	DELL 380	1W9M5BS	CN-OU417N-64180-05A-06RU(TFT)
MURANGA	DELL 755	619104J	CN-OG342H-64180-88P-IN9L-A00(TFT)
MURANGA	DELL 755	B29104J	CN-OG342H-64180-88P-INVL(TFT)
MURANGA	DELL POWEREDGE 2900	H5LFT3J	CN-OW9598-64180-5AQ-30GH(CRT)
MURANGA	DELL 210L	IK5FC2J	CN-OG342H-64180-88P-IP5L-A00(TFT)
MURANGA	LENOVO	S1LZF71	
MURANGA	LENOVO	S1LZH04	
MURANGA	EPSON LX 300	G8GY464790	
MURANGA	HP G2710	CN1CHADOHB	
MURANGA	HP 2420dn	CNHW65PGL1	
MURANGA	LENOVO	PCOGCUBW	
NAIVASHA	LENOVO THINK CENTRE EDGE	S1NFK75	
NAIVASHA	LENOVO THINK CENTRE EDGE	S1NFM38	
NAIVASHA	DELL 755	159104J	CN-OG3424-64180-88P-1AOL-A00(TFT)
NAIVASHA	DELL 2900	34LFT3J	CNN737022(CRT)

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DEPT/BRANCH	TYPE	SN	MONITOR
NAIVASHA	DELL 380	968M5BS	CN-0G342H-64180-88P-1NNL-A00(TFT)
NAIVASHA	DELL GX 260	JBWV41J1	CN-0U417N-64180-053-08YM
NAIVASHA	LENOVO THINK CENTRE EDGE	S1LZL43	
NAIVASHA	DELL	55GC29	
NAIVASHA	DELL	8C5FC2J	CN-OU4180-64180-053-08YM
NAIVASHA	LENOVO THINK CENTRE EDGE	SI1NFK75	
NAIVASHA	LENOVO THINK CENTRE EDGE	S1LZL45	
NAIVASHA	GLORY PRINTER	54489	
NAIVASHA	EPSON LX 300	G8GY464819	
NAIVASHA	HP G2710	CN1CHADOHM	
NAIVASHA	PRINTER HP 1320	CNGW532JSQ	
NAKURU	DELL 210L	B67GC2J	CN-OTP223-73731-75G-3AJS(TFT)
NAKURU	DELL 1800	BBIGC2J	CN-OW9598-64180-5AQ-30GK(CRT)
NAKURU	DELL VOSTRO LAPTOP	2BBSRN1	
NAKURU	HP COMPAQ	CZC5261BVL	CN-0U417N-64180-05A-OVOU(TFT)
NAKURU	DELL 320	GB9C03J	CN-OHX948-64180-7A4-16EL(TFT)
NAKURU	LENOVO	S1LZF87	
NAKURU	DELL	967GC2J	
NAKURU	DELL	HHC9Q2J	CN-OHX948-64180-7A4-ICKL
NAKURU	LENOVO	S1LZF94	
NAKURU	LENOVO	S1LZG93	
NAKURU	LENOVO	S1LZK03	
NAKURU	LENOVO	S1LZK46	
NAKURU	LENOVO	S1LZK80	
NAKURU	HP 1320	CNGW536H09	
NAKURU	EPSON LX 300	G8GY131971	
NAKURU	HP G2710	CN1CHAD0G5	
NANYUKI	DELL 210	7B5FC2J	CN-OG342H-64180-88P-INRL-A00(TFT)

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DEPT/BRANCH	TYPE	SN	MONITOR
NANYUKI	DELL 2900	85LFT3J	MY-OP821647-60361-4BOK7(CRT)
NANYUKI	DELL 755	C29104J	CN-OG342H-64180-88P-INKL-A00(TFT)
NANYUKI	DELL 380	FT8M5BS	CN-OG342H-64180-88P-198L-A00(TFT)
NANYUKI	DELL 755	H09104J	CN-OG342H-64180-88P-1A8L-A00(TFT)
NANYUKI	DELL 755	J29104J	CN-OG342H-64180-88P-IP4L-A00(TFT)
NANYUKI	LENOVO	S1LZG69	
NANYUKI	HP 1320	CNHJ5991M3	
NANYUKI	EPSON LX 300	G8GY462000	
NANYUKI	HP G2710	CN1CHAD0HS	
NANYUKI	LENOVO	PCOGCUBR	
NAROK	DELL 320	2F9603L	CN-OWY564-64180-7AF-OR6L(TFT)
NAROK	DELL 320	3CY8Q2J	CN-OGU625-72872-6CM-AGUL(TFT)
NAROK	DELL 320	BCY8Q2J	CN-OGU625-72872-6CM-C4UL(TFT)
NAROK	DELL 1900(SERVER)	FW72L3J	CN-OW9598-64180-5AQ-30GL(TFT)
NAROK	LENOVO	S1LZH60	
NAROK	LENOVO	S1LZL20	
NAROK	LENOVO	S1LZL40	
NAROK	LENOVO	S1LZL53	
NAROK	HP 2420	CNHW67Z1HD	
NAROK	EPSON LX 300	G8GY667089	
NAROK	DELL 210	447GC2J	CN-OCN080-64180-795-7YSS
NAROK	DELL210	G47GC2J	CN-OW9598-64180-5AQ-327A
NGONG	DELL 320	44GHQ2J	CN-OCN086-64180-795-7WAS(TFT)
NGONG	DELL 1900	6W72L3J	CNC5352W2W(CRT)
NGONG	DELL 170	9W4VH1S	CN-OG342H-64180-893-3NEL(TFT)
NGONG	DELL		CN-OU417N-64180-053-2UIM(TFT)
NGONG	DELL 320	B6GH8Q2J	CN-OCNO86-64180-779-2ZVS(TFT)

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DEPT/BRANCH	TYPE	SN	MONITOR
NGONG	DELL 210L	CC5FC2J	CN-OG342H-64180-88P-IQ5L-A00(TFT)
NGONG	DELL 320	G1X8Q2J	CN-OGU625-72872-6CR-IAOS(TFT)
NGONG	DELL		CN-OGU625-72872-6CM-C1IL(TFT)
NGONG	DELL 210L	J85VC2J	CN-OHX948-64180-79J-OE4H(TFT)
NGONG	LENOVO	S1LZK07	
NGONG	HP 1320	CNGW536H2F	
NGONG	EPSON LX 300	G8GY464813	
NGONG	HP G2710	CN2Z27AD05D	
NGONG	HP 2420n	CNHW67Z1HH	
NGONG	LENOVO	S1LZG54	
NGONG	LENOVO	S1LZK60	
NGONG	DELL 380	F8BM5BS	CN-OG342H-64180-88P-1PNL-A00(TFT)
NYAHURURU	DELL		CN-OGU625-72872-6CN-3JRS(TFT)
NYAHURURU	DELL 380	6T9M5BS	CN-OU417N-64180-05A-0UPU(TFT)
NYAHURURU	DELL	FDGWFR1	
NYAHURURU	DELL 1900	5W72L3J	CN-OR3517-47804-47F-L8LG(CRT)
NYAHURURU	DELL 320	9DY8Q2J	CN-OGU625-72872-6CN-1GMS(TFT)
NYAHURURU	HP COMPAQ	CZC5261BVQ	CN-OHX948-64180-78R-ILGH(TFT)
NYAHURURU	LENOVO THINK CENTRE EDGE	S1NFK86	
NYAHURURU	EPSON LX 300	G8GY462538	
NYAHURURU	HP G2710	CN1CHAD0FFP	
NYAHURURU	HP 2055dn	CNC1C11759	
NYAHURURU	LENOVO	PCOKL92X	
NYAHURURU	LENOVO	PCOKL92Z	
NYERI	DELL POWEREDGE 1800	4B1GC2J	CN-OW9598-64180-5AQ-30GR(CRT)
NYERI	DELL 210L	4C5FC2J	MYOP821647603614B0AX
NYERI	DELL 755	729104J	CN-OG342H-64180-88P-1NAL(TFT)

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DEPT/BRANCH	TYPE	SN	MONITOR
NYERI	DELL 210L	B57GC2J	C-OW9598-64180-5AC-32M8(TFT)
NYERI	DELL 320	GD9603J	CN-OTP223-73731-75G-39WS(TFT)
NYERI	LENOVOTHINK CENETREEDGE	S1LZF91	
NYERI	LENOVOTHINK CENETREEDGE	S1LZG53	
NYERI	LENOVOTHINK CENETREEDGE	S1LZG87	
NYERI	LENOVOTHINK CENETREEDGE	S1LZK30	
NYERI	LENOVOTHINK CENETREEDGE	S1LZK51	
NYERI	EPSON LX 300	G8GY464572	
NYERI	HP G2710	CN1CHAD0DJ	
NYERI	HP 1320	CNGW536H0J	
NYERI	DELL LAPTOP	GBBSRN1	
NYERI	DELL 755	549104J	CN-OU417N-64180-053-2LZM(TFT)
OPERATIONS	TOSHIBA LAPTOP	3B074680K	
OPERATIONS	DELL 320	7D9603J	CN-OTP223-73731-75G-39MS(TFT)
OPERATIONS	LENOVO	S1LZK09	
OPERATIONS	LENOVO	S1LZK11	
OPERATIONS	LENOVO	S1LZF95	
OPERATIONS	DELL		CN-ORY980-46633-75L-1K2S
OPERATIONS	DELL		CN-02N00N-64180-282-01YN
OPERATIONS	TOSHIBA LAPTOP		
OPERATIONS	TOSHIBA LAPTOP	B056497K	
OPERATIONS	TOSHIBA LAPTOP	2B418352K	
OPERATIONS	TOSHIBA LAPTOP	3B058477K	
OPERATIONS	DELL	395FC2J	CN-OTP223-73731-75G-351S(TFT)
OPERATIONS	LENOVO	S1LZG96	
OPERATIONS	HP LAPTOP	5CB40844RS	
OPERATIONS	DELL LAPTOP	J9BSRN1	
OPERATIONS	DELL 380	7Z8M5DS	CN-OU417N-64180-053-2LCM(TFT)

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DEPT/BRANCH	TYPE	SN	MONITOR
OPERATIONS	HP 2420	CNHW67J9D1	
OPERATIONS	HP LAPTOP	5CG3503Z87	
OPERATIONS	LENOVO	PCOKL90U	
OPERATIONS	LENOVO	PCOKL917	
OYUGIS	DELL 390	7QMKVQ1	CN-02N00N-84180-15A-06JM(TFT)
OYUGIS	DELL 390	9SQMVQ1	CN-02N00N-84180-15A-06VM(TFT)
OYUGIS	DELL 390	9VQMVQ1	CN-02N00N-84180-15A-06UM(TFT)
OYUGIS	DELL	GB3LVQ1	CN-02N00N-84180-15A-16VM(TFT)
OYUGIS	DELL 390(SERVER)	CF9603J	CN-02N00N-84180-17N-1MVS(TFT)
OYUGIS	DELL 210	667GC2J	CN-02N00N-84180-15A-06J7M(TFT)
OYUGIS	HP 2055	CNC1B23134	
OYUGIS	EPSON LX 300	G8GY667341	
PROCUREMENT	LG-MONITOR		204NDHB64865
PROCUREMENT	LG-MONITOR		204NDDM27242
PROCUREMENT	LG-MONITOR		204NDJX26868
PROCUREMENT	LG-MONITOR		204NDKD26669
PROCUREMENT	LG-MONITOR		204NDLS64872
PROCUREMENT	LG-MONITOR		204NDTC64873
PROCUREMENT	LENOVO	S1LZG65	
PROCUREMENT	LENOVO	S10038XQ	
PROCUREMENT	LENOVO	S1LZK49	
PROCUREMENT	TOSHIBA LAPTOP	79173467K	
PROCUREMENT	TOSHIBA LAPTOP	79173795K	
PROCUREMENT	HP 1320	CNGW536H1Q	
PROCUREMENT	DELL		CN-OTP223-73731-75G-351S(TFT)
PROCUREMENT	DELL 755	D49104J	CN-OHX948-64180-7AF-1ERL(TFT)
PROCUREMENT	DELL	D57GC2J	CN-OCN086-64180-77E-08AL
PROCUREMENT	LENOVO LAPTOP	PFOAFT39	
PROCUREMENT	ACER CPU	DTVDJEM112233007E29600	
PROCUREMENT	LENOVO LAPTOP	PF08SLPD	

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DEPT/BRANCH	TYPE	SN	MONITOR
PROCUREMENT	LENOVO	PCOKL932	
PROCUREMENT	LENOVO	PCOHMH05	
PROCUREMENT	LENOVO	PCOHMHFB	
PROJECT MGNT	DELL 3010	GBKWLV1	CN-02N00N-64180-282-0ABM
PROJECT MGNT	DELL 3010	BSGWLV1(Finance)	CN-02N00N-64180-282-07SM- ICT
PROJECT MGNT	DELL 3010	C018WLV1	CN-02N00N-64180-282-01YM
PROJECT MGNT	DELL 3010	G6JWLV1	CN-02N00N-64180-282-0ARM
PROJECT MGNT	LAPTOP TOSHIBA	ZC027348R	
PROJECT MGNT	HP M425	CNC8DD5B3F	
RISK UNIT	DELL 210		MYOP82164760361JB57K
RISK UNIT	HP LAPTOP	5CB4101ZRM	
RISK UNIT	TOSHIBA LAPTOP	3B056497K	
RISK UNIT	TOSHIBA LAPTOP	9C279538R	
RISK UNIT	DELL 210L	F373C2J	CN-OTP223-73731-75G-3AJS
SWITCH BOARD	DELL 210L	BD5FC2J	CN-OG342H-64180-88P-1NLL- A00(TFT)
THIKA	DELL 320	1CY8Q2J	CN-OORY980-46633-75F- 6135(TFT)
THIKA	DELL 320	GJC9Q2J	CNN6312COT
THIKA	DELL 380	3P8M5BS	CN-0U417N-64180-053- 2PGM(TFT)
THIKA	DELL 320	CBY8Q2J	CN-0HX948-64180-7A9- 3H9H(TFT)
THIKA	DELL 210L	F57GC2J	CN-0WR979-64180-7AT- OH6S(TFT)
THIKA	DELL 210L	J57GC2J	CN-OW9598-64180-5AQ- 30GQ(CRT)
THIKA	LENOVO	S1LZF81	
THIKA	LENOVO	S1LZG80	
THIKA	LENOVO	S1LZG95	
THIKA	DELL 320 (SERVER)	D36KV3J	CNC613323M(CRT)
THIKA	HP 1320	CNGW532J59	
THIKA	EPSON LX 300	G8GY462214	
THIKA	DELL		CN0-OWR979-64180-7AT- OH6S(TFT)
THIKA	EPSON LX 300	G8GY462516	
THIKA	HP G2710	CN07BA50JC	

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DEPT/BRANCH	TYPE	SN	MONITOR
TURBO	DELL 170	167GC2J	MY-OP8216-47603-61J-B5D4(CRT)
TURBO	DELL 210L	685FC2J	CN-OCN086-64180-779-2Q6S(TFT)
TURBO	DELL 320	7DY8Q2J	CN-OU417N-64180-053-2NNM(CRT)
TURBO	DELL 320	96GHQ2J	GB-OJ0923-47604-36G-C63Y(TFT)
TURBO	DELL 1900(SERVER)	BW72L3J	CN-OW9598-64180-5AL-31BT(CRT)
TURBO	DELL 380	75GHQ2J	CN-OCN86-64180-795-ANLS(TFT)
TURBO	DELL 320	4D9603J	CN-OW9598-64180-5AQ-327X(CRT)
TURBO	DELL 320	DKC9Q2J	CNC4490PXV(TFT)
TURBO	DELL	BZ8M5BS	CN-OU417N-64180-053-2NNM
TURBO	DELL	947GC2J	
TURBO	LENOVO	S1LZH01	
TURBO	LENOVO	S1LZK56	
TURBO	HP 1320	CNBW4D8JRW	
TURBO	EPSON LX 300	G8GY460741	
TURBO	LENOVO	PCOKL90V	
TURBO	LENOVO	PCOKL965	
UKUNDA	LENOVO	S1LZH96	
UKUNDA	LENOVO	S1LZK38	
UKUNDA	EPSON LX 300	G8GY462180	
UKUNDA	HP G2710	CN1CHAD0HH	
UKUNDA	HP 2050dn	CNC1B23131	
UKUNDA	HP 2420dn	CNHW67Z164	
UKUNDA	LENOVO	S1LZL62	
UKUNDA	LENOVO	S1LZH42	
UKUNDA	LENOVO	S1LZF78	CN-OY417N-64180-05A-OKAU(TFT)
UKUNDA	LENOVO	S1LZG32	
UKUNDA	DELL 320	6C8603J	CN-OW9598-64180-5AL-30NL(CRT)
WOTE	DELL 210L	3G5FC2J	CN-OW9598-64180-5AQ-327M(CRT)

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DEPT/BRANCH	TYPE	SN	MONITOR
WOTE	DELL 755	6R6104J	CN-OU417N-64180-053-2NKM(TFT)
WOTE	DELL 755	C59104J	CN-0G342H-64180-88P-IQ2L-A00(TFT)
WOTE	DELL 380	C19M58S	CN-0G342H-64180-88P-1A9L-A00(TFT)
WOTE	DELL 755	GO3104J	CN-0G342H-64180-88P-INEL-A00(TFT)
WOTE	DELL 755 (SERVER) LENOVO	J49104J S1LZH09	CN-OW9598-64180-5AB- 30CH(CRT)
ZIWA	HP COMPAQ	GB9603J	CN-OU417N-64180-05A-OWPU(CRT)
WOTE	EPSON LX 300	G8GY464900	
WOTE	HP G2710	CN07BA50GN	
WOTE	DELL	609102J	
WOTE	PRINTER 1320	CNMKRB7268	
WOTE	HP 1320	CNHJ62F0SL	
WOTE	LENOVO	PCOKL942	
WOTE	LENOVO	PCOGCUBQ	
ZIWA	DELL 380(SERVER)	2Z8M5BS	CN-OW9598-64180-5AQ-327Z(TFT)
ZIWA	DELL 380	388M5BS	CN-OU417N-64180-053-2M7M(TFT)
ZIWA	DELL 380	41BM5BS	CN-OU417N-64180-053-2MBM(TFT)
ZIWA	DELL 210L	757GC2J	CN-ORY35N-64180-05B-18AU(TFT)
ZIWA	DELL 380	9Y80R4J	CN-ORY35-64180-05B-IMLU(TFT)
ZIWA	HP COMPAQ	GB9603J	CN-OU417N-64180-05A-OWPU(CRT)
ZIWA	HP 2035	CNCKP08108	
ZIWA	EPSON LX 300	G8GY548869	
ZIWA	LENOVO	PCOKL914	
ZIWA	LENOVO	PCOKL955	